

## **Hapeville Charter Schools - Board Committee Members and Descriptions:**

### **1. Academic Oversight Committee (Strategic Planning – Sub-Committee)**

Chair: Dr. Joni Williams

Co-Chair: Elicia Fletcher

#### Responsibilities

- Defines excellent school performance based on mission and vision and goals established by the Fulton County School System
- Supports the Executive Director
- Verifies that school is using student performance data to constructively inform decisions
- Monitors student achievement efforts
- Serves as a resource to the Executive Director (example: vetting new programming against contractual charter objectives)
- Evaluates the school's performance against neighboring schools, other charters, etc.
- Delivers on-boarding relative to student performance
- Identifies committee goals, reporting structure, and progress
- Recruits non-board members with educational expertise, as the by-laws allow

### **2. Governance Committee**

Chair: Open

Co-Chair: Open

#### Responsibilities

- Monitors and maintains board-wide adherence to best practices
- Conducts annual board self-assessment
- Periodic review of board size, composition and profile
- Conducts an annual review of by-laws
- Creates calendar of cyclical board decisions
- Monitors board member performance
- In charge of onboarding, training, mentoring and support
- Develops short and long-term succession planning
- Recruits for demographic and skill diversity among board members; including diversity of race, gender, age, skill set, perspective and experience
- Tracks term expirations
- Supports the board chair in designing and executing the annual board goal-setting process
- Identifies governance committee goals and tracks progress

### **3. Finance Committee**

Chair: Terry Martin

Co-Chair: Open

#### Responsibilities

- Recommends a budget aligned to the school's strategic priorities
- Ensures the annual budget is prepared in a timely manner
- Oversees the school's financial resources
- Regularly reviews financial statements
- Identifies short and long-term financial challenges before they become urgent
- Serves as an ongoing resource to ensure all board members understand the school's finances
- Provides onboarding and training to ensure all board members understand the school's finances
- Drives progress toward financial goals
- Ensures financial compliance (annual audit is required)
- Confirms and proposes financial policies
- Identifies actions needed to resolve complex financial issues
- Recruits non-Board members with a financial background

### **4. Development & Awareness**

Chair: Marigny Young

Co-Chair: La Tonya Stocks

#### Responsibilities

- Supports schools branding and marketing
- Identifies and prioritizes fundraising needs
- Leads outreach for community, parental and student support on fundraising campaigns
- Takes the lead on Developing an HCS Alumnae Association