

Hapeville Charter School Board

HCS Board - Meeting Minutes

March 25, 2024

Executive Committee
 Corliss Davenport, Board Chair/CEO
 Terry Martin, Treasurer/CFO
 (Vacant), Secretary

Community Representatives
 Joni Williams, Ph.D.
 Elicia Fletcher
 La Tonya Stocks

Parent Representatives
 Marigny Young
 Vacant
 Vacant

Agenda	By	Action
1. Call to Order	CFO	Meeting called to order at 6:02 PM
2. Board Roll Call	ED	Present: T. Martin; J. Williams; E. Fletcher; L. Stocks; M. Young Absent: C. Davenport
3. Public Comments	CFO	No requests for public comment received prior to meeting.
4. Board Minutes	CFO / Motion to Approve	1. Minutes of the February 24, 2024 HCS Board Meeting 2. Minutes of the February 24, 2024 HCS Committee Meeting(s)
5. Principal's Report	HCCA Principal; Mr. Fowler	<ul style="list-style-type: none"> - Academic Performance – HCCA named an AP Honor School for 2024 once again - Students Autumn Knox and Zhaki Parris received scholarships of \$40,000 (Amazon) and \$73,196 (Ga National Guard) respectively. - EOC Assessments – April 22-26; Algebra I, Biology, American Literature, and U.S. History (EOC & AP Exam Prep still ongoing; through April 25th) - Summer Academy – June 5th – July 3rd; Class Session 1 = 8:30 am - 10:30am; Session 2 = 10:45 am - 12:45 pm - Students attended Columbus State University Math Competition; Math Dept also celebrated “Pi Day” (3/14) - Teacher, Administrator, and Professional of the year selected (Ms. Cornelius, Ms. Gladden, and Mr. Pope) - HCCA Book Club Book Fair – March 25th – 29th; Building B, Rm 125 - Prom 2024, Loudermilk Conference Center; April 27th, 7:30 pm - 11:30 pm - Students participating in the “One Goal” program attended the summit at Clayton State University - Partnership with Republic Airways (Aviation Programs); Presentation attended by many interested students - Nine of HCCA Student Ambassador’s served as “Congressional Paige’s” for Sen. S. Halpern at the St Capital - HCCA Students went on a field trip to “Oak Ridge National Laboratory”; learned about the world’s fastest computer and many other interesting science, technology capabilities at this Laboratory <p>* For more information, see attached Principals report</p>
6. Financial Update	CFO Monthly Financial Summary	<ul style="list-style-type: none"> - 67% of School Year elapsed (through Feb 2024) - Income YTD still tracking slightly ahead at 69%; funding/revenue receipt on track - Total expenses remain under at 65%, however, unforeseen/unexpected occupancy and operations expenses remain a bit higher than budgeted (at 74% and 70% respectively) - Financial next steps: <ul style="list-style-type: none"> • FY 2025 Budget Planning (meeting with FCSS on Thursday Mar 27th to review FCS Proposed Budget/Funding for FY 25); after meeting, apply funding to proforma FY 25 budget template • Mortgage Loan (Bond) Update – Ongoing discussions with Truist Bank (renewal of loan/HS Building); in discussions with two other institutions (both in initial stage) <ul style="list-style-type: none"> ○ Mortgage Summary discussed <p>* For more information, see attached Financial report</p>
7. Board Committees (Meeting Minutes)	CFO	<p>Academic: - Discussed next steps with the expansion of the “Aviation Pathway” in conjunction with ATC/Republic Airways (Drone Curriculum; Aviation Tech; - Articulation Agreements between ATC and Clayton State University – will expand opportunities for dual enrolled (and other current ATC students) to seamlessly transfer into BA/BS programs like Cyber Security, Computer Programming, Interdisciplinary Studies, to name a few; - Finalizing partnerships with area/community businesses that will return a portion of their sales (between 10% and 20%) of pre-planned school events/activities (restaurants)</p> <p>Finance: - Discussed upcoming budget hearings, budget prep, and the need for capital budget planning</p> <p>Governance: Did not meet Awareness/Development: Did not meet</p>
8. ED Update(s)	ED 1. HCS Application Renewal Timeline/Actions 2. FY 2024 Board Trng dates 3. Mar 2024 HCS Board Mtng	<p>-- 1. March 2024 – Letter of Intent completed and turned in to FCS by March deadline; acknowledged/accepted</p> <p>2. April – August 2024; Application Completion; sections have been assigned to</p> <p>3. September 2024 – Application due to FCS/Ga DOE</p> <p>4. September/October 2024 – HCS Board/School Leadership Interviews</p> <p>5. November/December 2024 – FCSS Board Application Review Cycle</p> <p>6. January/February 2025 – FCSS Board Decision</p> <p>7. April/May 2025 – Ga DOE, HCS Board/School Leadership Interviews</p> <p>8. May/June 2025 – Ga DOE Decision</p> <p>*** Actions Sept 2024 – Jun 2025 Subject to change; final dates TBD</p> <p>-- Next two sessions scheduled for March 30, 2024 and May 18, 2024.</p> <p>-- Next Board meeting scheduled for April 25, 2024</p>
9. Board Meeting Adjourned	CFO	Meeting adjourned at 6:48 PM

Hapeville Charter Career Academy

“Building Our Capacity”

**Presenter: Rick Fowler, Principal
Board Presentation
March 25, 2024**



THE MISSION STATEMENT



Our Mission

The mission of HCCA is to provide our scholars with innovative, creative, and outstanding ways of learning, all while providing each scholar with a safe, supportive, and uplifting school environment. Additionally, we will model accountability for self-reflective teaching to support continuous growth as a family full of diversity, trust, empathy, and excellence.



ACADEMIC PERFORMANCE





**AP HONOR
SCHOOL**

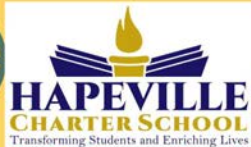
2024



**Amazon Future Engineer
Scholarship Winner**



**Armed Service
Scholarship Recipient**



**SAVE THE
DATE!!!**

APRIL 22-26, 2024

**END OF COURSE
ASSESSMENTS**

**ALGEBRA I
AMERICAN LITERATURE**

**BIOLOGY
U.S. HISTORY**



**EOC/AP EXAM
PREP**

Courses Offered

- AP Literature
- AP Computer Science
- U.S. History
- Algebra
- Biology
- American Literature

Days and Times

February 26th - April 25th

Mondays - Thursdays

3:45 - 5:15

Sign-Up Weekly!

Sign up for your session(s) by Friday of the week before attending using the QR code(s) listed on the sign-up posters around the building.

Instructors

- Ms. Troy - Algebra
- Ms. Johnson - Algebra
- Ms. Byrd - Biology
- Ms. Johns - Am. Literature
- Ms. Craft - Am. Literature
- Ms. Freeman - U.S. History
- Mrs. Banks-Rogers - AP Lit.
- Mr. Coats - AP Computer Sci.



PRESENTS

SUMMER ACADEMY

June 5 - July 3, 2024

Session/Class 1: 8:30-10:30AM

Session/Class 2: 10:45-12:45PM

Course Offerings

*Classes are based on student enrollment.

- 9th-11th Literature
- Algebra I & II
- American Government
- Biology
- Chemistry
- Environmental Science
- Geometry
- Physics
- Spanish I & II
- U.S. History
- World History

Contact:

Mrs. Knox

aknox@hapevillecharter.org



SCAN ME



SCHOOL CULTURE



Black History Project Winners



Columbus State University Math Competition





The Math Department Celebrated Pi Day!

$\pi \approx 3.14$





**THE HCCA BOOK CLUB PRESENTS
THE SCHOLASTIC BOOK FAIR**

2024

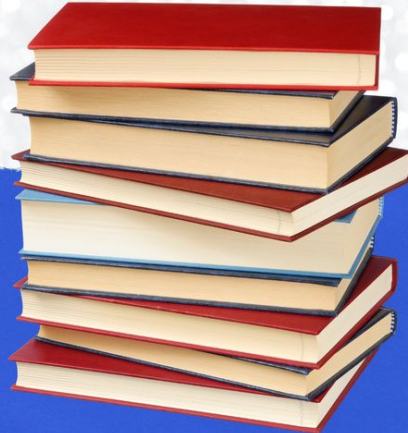


Looking for your next favorite book? Come to our annual book fair! Our event will feature books for all ages and interests, including new releases, bestsellers, and classics.

March 25th-29th

Building B Room 125 - Ms. Wright

Students must attend with ELA Class or have a pass



HAPEVILLE CHARTER CAREER ACADEMY

PROM 2024

APRIL 27TH

7:30-11:30

LOUDERMILK CONFERENCE CENTER
40 COURTLAND ST NE
ATLANTA, GA 30303

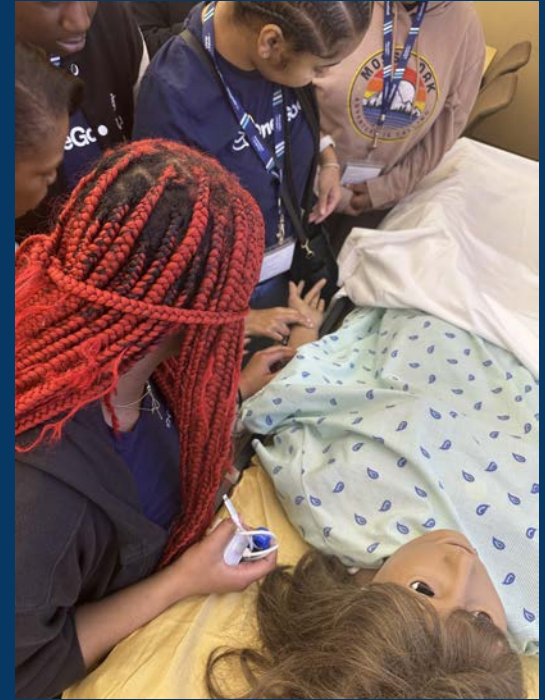
THEME: MODERN RENAISSANCE
TICKETS MUST BE PURCHASED VIA
MYPAYMENTPLUS OR
IN THE CAFETERIA FROM 12-2



COMMUNITY ENGAGEMENT



One Goal Summit at Clayton State





One Goal Summit at Clayton State

Aviation Presentation



Student Ambassadors at the State Capital



OAK RIDGE NATIONAL LABORATORY









Hapeville Charter School

FY 24 (7/23-6/24)
FINANCIAL SUMMARY

FEBRUARY BOARD
MEETING

03.25.24

February Financial Summary

(67% school year elapsed)

GA Magnet Charter School Foundation Statement of Activities - Collapsed July 2023 - February 2024

	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	TOTAL
Ordinary Income/Expense									
INCOME	657,793	734,179	776,696	768,056	701,773	1,022,993	750,897	720,783	6,133,169
Expense									
COMPENSATION	484,438	521,608	493,867	497,585	456,195	565,114	587,292	573,050	4,179,149
EXTRACURRICULAR	27,626	24,571	32,832	8,406	14,445	23,058	10,047	17,783	158,769
INSTRUCTIONAL	10,491	73,169	112,637	148,348	99,918	84,695	51,156	58,427	638,843
OCCUPANCY	74,052	103,989	93,628	85,888	108,583	61,822	84,158	79,002	691,121
OPERATIONS	32,478	33,293	31,658	24,444	23,631	29,295	38,719	25,377	238,896
Total Expense	629,085	756,630	764,623	764,672	702,772	763,984	771,372	753,640	5,906,777
Net Ordinary Income	28,708	(22,452)	12,073	3,384	(999)	259,009	(20,476)	(32,857)	226,391
Net Income	28,708	(22,452)	12,073	3,384	(999)	259,009	(20,476)	(32,857)	226,391
Principal on Loan	31,832	31,231	31,328	32,114	31,524	32,305	31,721	31,820	253,876
Fixed Asset Changes	-	8,150							8,150
									262,026



(over)/under (35,634)

February Income Summary

Income YTD continues to track slightly ahead of elapsed academic year due to dividend income and closely managing ancillary sources – food services, CARES, etc.

GA Magnet Charter School Foundation
Profit & Loss Budget vs. Actual
 July 2023 through February 2024

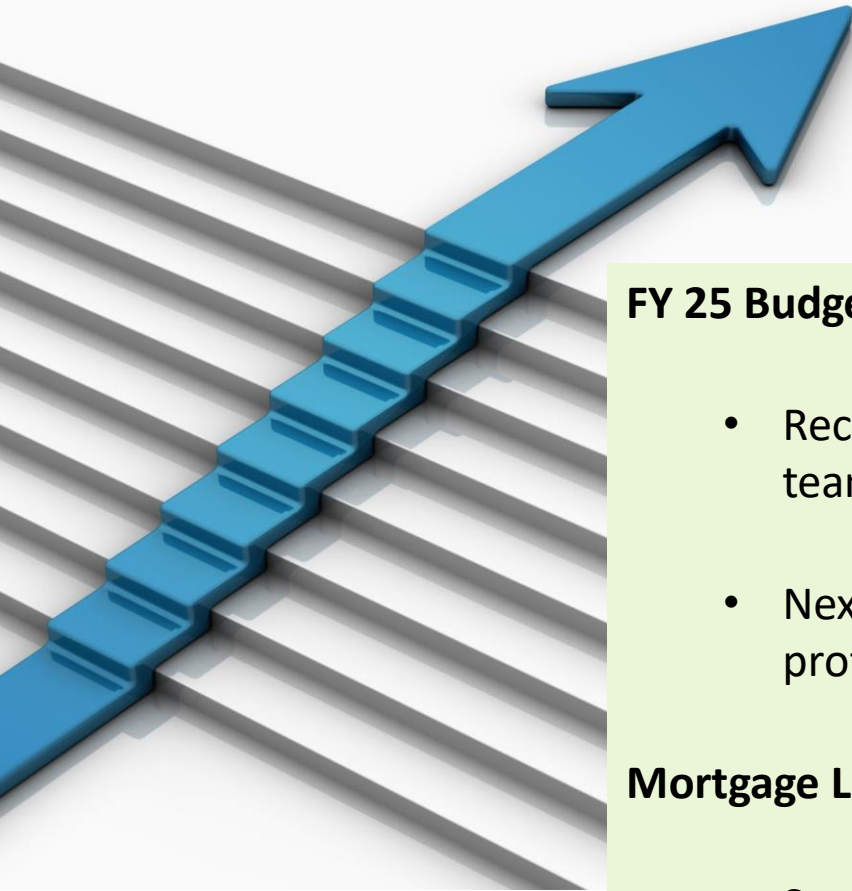
									TOTAL	Entire Fiscal Budget	% of Budget
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Jul '23 - Feb24		
Ordinary Income/Expense											
INCOME											
9062001 · Dividend Income	-	-	4,845	8,309	8,668	13,635	4,347	8,707	48,510		
9002000 · Fulton Cty BOE Funding HS	650,418	650,418	650,418	650,418	608,607	608,607	608,607	663,897	5,091,392	7,521,402	68%
9003005 · Title IHS Faculty Salary Reim	-	40,054	77,300	31,981	31,981	31,983	35,701	31,982	280,982	334,836	84%
9003007 · CARES III Funds	-	-	-	-	-	329,093	-	-	329,093	331,091	99%
9003050 · E Rate Income Reimbursement	-	-	-	-	-	-	-	-	-	90,000	0%
9004005 · Food Service Entitlements HS	-	28,318	27,851	23,230	30,247	25,566	15,273	101	150,586	225,000	67%
9004055 · HS Field Trips	-	-	-	291	336	-	230	1,971	2,828	7,000	40%
9005001 · HS Sports(1)	544	9,916	10,686	9,553	7,879	2,637	5,018	3,108	49,341	100,000	49%
9006001 · HS Student Activities	704	850	3,191	12,957	12,278	2,284	5,258	9,850	47,372	90,000	53%
9011635 · HS Facility Grant	-	-	-	-	-	-	75,000	-	75,000	75,000	100%
9011637 · HS Security Grant	-	-	-	28,835	-	8,150	-	-	36,985		
9011641 · HS Miscellaneous Income	-	-	830	929	331	-	426	196	2,712	35,000	8%
905000 · HS Fundraising	-	-	-	-	360	-	-	-	360	-	100%
9062000 · Interest Earned(1)	6,127	4,622	1,575	1,553	1,087	1,038	1,036	970	18,007	125,000	14%
Total INCOME	657,793	734,179	776,696	768,056	701,773	1,022,993	750,897	720,783	6,133,169	8,934,329	69%
Total Income	657,793	734,179	776,696	768,056	701,773	1,022,993	750,897	720,783	6,133,169	8,934,329	69%

February Expense Summary

Most expenses YTD continue to track lower than budgeted, but due to occupancy and operations, we are over YTD by \$35.6k.

										TOTAL	Entire Fiscal Budget	% of Budget									
										Jul '23 - Feb24											
										Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24				
Ordinary Income/Expense																					
Expense																					
COMPENSATION																					
Total COMPENSATION										484,438	521,608	493,867	497,585	456,195	565,114	587,292	573,050	4,179,149	6,522,700	64%	
EXTRACURRICULAR ACTIVITIES																					
Total EXTRACURRICULAR ACTIVITIES										27,626	24,571	32,832	8,406	14,445	23,058	10,047	17,783	158,769	281,750	56%	
INSTRUCTIONAL																					
Total INSTRUCTIONAL										10,491	73,169	112,637	148,348	99,918	84,695	51,156	58,427	638,843	1,058,800	60%	
OCCUPANCY																					
Total OCCUPANCY										74,052	103,989	93,628	85,888	108,583	61,822	84,158	79,002	691,121	930,350	74%	
OPERATIONS																					
Total OPERATIONS										32,478	33,293	31,658	24,444	23,631	29,295	38,719	25,377	238,896	341,055	70%	
Total Expense										629,085	756,630	764,623	764,672	702,772	763,984	771,372	753,640	5,906,777	9,134,655	65%	
Net Ordinary Income										28,708	(22,452)	12,073	3,384	(999)	259,009	(20,476)	(32,857)	226,391			
Net Income										28,708	(22,452)	12,073	3,384	(999)	259,009	(20,476)	(32,857)	226,391			

Financial next steps...



FY 25 Budget Planning:

- Received FCSS budget sheets 3.22.24, with FCSS budget team meeting on 3.27
- Next step is to apply FY 25 FCSS funding to HCCA proforma budgets (already drafted)

Mortgage Loan (bond) Update:

- Started discussions with Truist re: renewing loan for HS building.
- Started discussions with two other banks – initial stage

Mortgage Summary

- 2009 – Original Bond \$11.65M
- Bond initiated via Fulton County Development Authority and BB&T (Truist) as bondholder
- Loan has been renegotiated every 5 years
- Current bond term matures 2/25 and will need to be renegotiated; 2/25 balance will be \$6.34M



Hapeville Charter School Board

HCS Board - Meeting Minutes

February 26, 2024

<https://us06web.zoom.us/j/81807146255?pwd=8aoXal7ksXzNxMATDT1aAUa60jqGEI.1>

Executive Committee
 Corliss Davenport, Board Chair/CEO
 Terry Martin, Treasurer/CFO
 (Vacant), Secretary

Community Representatives
 Joni Williams, Ph.D.
 Elicia Fletcher
 La Tonya Stocks

Parent Representatives
 Marigny Young
 Vacant
 Vacant

Agenda	By	Action
1. Call to Order	CFO	Meeting called to order at 6:04PM
2. Board Roll Call	ED	Present: T. Martin, Dr. J. Williams, E. Fletcher, L. Stocks, M. Young Absent: C. Davenport (family emergency)
3. Public Comments	CEO	No requests for public comment were received.
4. Board Minutes	CEO / Motion to Approve	1. Tabled from January 29 th HCS Board Meeting: - Minutes of the December 4, 2023 HCS Board Meeting * Motion by J. Williams; 2 nd by E. Fletcher. No discussion; Motion passed - Minutes of the December 4, 2023 HCS Committee Meeting(s) * Motion by J. Williams; 2 nd by E. Fletcher. No discussion; Motion passed 2. Minutes of the January 29, 2024 HCS Board Meeting *Motion by E. Fletcher; 2 nd by J. Williams. No discussion; Motion passed
5. Principal's Report	HCCA Principal; Mr. Fowler - SY 23-24 State of the School - Motion to Approve State of the School Presentation	- Principal Fowler presented the Honors and AP Enrollment and Talented/Gifted growth update from 2021 to 2024; both showing marked improvement/growth. - Dual Enrollment growth from 2021 to 2024 was almost tripled (from 31 students in SY 21-22, to 82 students in SY 23-24 in DE Programs) - Overall Content Mastery shows growth, outpacing all South Fulton HS (but still under FCSS as a whole, which measures/calculates ALL HS's in FCSS). - GADOE CCRPI Content Mastery shows HCCA outpacing all South Fulton HS – for the exception of Algebra (also still under FCSS as a whole, which measures/calculates ALL HS's in FCSS). - Charter Renewal "First Look" Goal – Achievement thus far this FY ahead of Goal in all content areas. - School readiness – HCCA outpacing all South Fulton Schools (also still under FCSS as a whole, which measures/calculates ALL HS's in FCSS). - AVID, Upward Bound, and One Goal programs all providing invaluable learning environments, with students in each of these programs demonstrating content and self-development growth. (One Goal students attending a "Team Summit" on March 7 th at Clayton State. ** (see attached presentation) - Motion to Approve the 2024 "State of the School" Presentation *Motion by M. Young; 2 nd by J. Williams. No discussion; Motion passed
6. Ms. Andrea Cooper Gatewood	Director of Charter Schools, Fulton County Schools SY 23-24 State of the Schools, FCS Charter Schools	FCSS Charter Schools "State of the Schools" Update to HCS Board - Charter School Enrollment - Academic Achievement Comparisons (Content Mastery, ELA Progress, Math Progress) - Financial Stability (Sustainability, Liquidity, Debt-to-Assets, and Occupancy Expenses Ratios) - Charter Petition Process and Timelines ** (see attached presentation)
7. Financial Update	CFO	- CFO T. Martin presented the Monthly Update - January 2024 Financial Summary: • Positive Cash-Flow with 58% of the SY elapsed • Income tracking slightly ahead, with 60.2% received through January 2024 • Expenses tracking lower than % of year at 56% • Financial Next Steps in SY 2024 – - FY 24-25 Budget Planning (Mar 23, 2024 – FCSS Proposed SY 25 Budget meeting) - Work with staff to begin 24-25 budget / budget timeline - Mortgage = Current loan ends Dec 2024; renegotiation discussions ahead for next contract

8. Board Committees	CFO	<p>Academic: Partnership with ATC – Aviation Tech/Powerplant and A-Frame programs fully certified; will open many new opportunities for HCCA students. Continued support and building of AVID cohort(s). Community activities planned towards strengthening community engagement</p> <p>Finance: Discussions centered around information as presented above (Financial Update).</p> <p>Governance: (No meeting held)</p> <p>Awareness/Development: Initial visits completed with companies/organizations along Buffington Road; follow-up meetings scheduled.</p>
9. ED Update(s)	<p>ED</p> <p>1. HCS Application Renewal Timeline/Actions</p> <p>2. FY 2024 Board Trng dates</p> <p>3. Mar 2024 HCS Board Mtng</p>	<p>-- 1. March 17, 2024 – Letter of Intent due to FCS</p> <p>2. April – August 2024; Application Completion</p> <p>3. September 15, 2024 – Application due to FCS/Ga DOE</p> <p>4. September/October 2024 – HCS Board/School Leadership Interviews</p> <p>5. November/December 2024 – FCSS Board Application Review Cycle</p> <p>6. January/February 2025 – FCSS Board Decision</p> <p>7. April/May 2025 – Ga DOE, HCS Board/School Leadership Interviews</p> <p>8. May/June 2025 – Ga DOE Decision</p> <p>*** <i>Actions Sept 2024 – Jun 2025 Subject to change; final dates TBD</i></p> <p>-- Next two sessions scheduled for March 30, 2024 and May 18, 2024.</p> <p>-- Next Board meeting scheduled for March 25, 2024</p>
10. Board Meeting Adjourned	CFO	Meeting adjourned – 7:34 PM

Hapeville Charter Career Academy (HCCA) is accredited by Cognia (*formerly AdvancED*). HCCA receives funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. Hapeville Charter Career Academy has been approved to participate in the Provision 2 option of the Federal School Breakfast Program and the National School Lunch Program. Under this program, breakfast and lunch are served to all students at no charge regardless of income. This corporation (which includes HCCA) is an equal opportunity provider. HCCA is a member of the Georgia Charter Schools Association.

Hapeville Charter School Board

HCS Board - Meeting Minutes

January 29, 2024

(ZOOM / Virtual meeting)

Executive Committee
 Corliss Davenport, Board Chair/CEO
 Terry Martin, Treasurer/CFO
 (Vacant), Secretary

Community Representatives
 Joni Williams, Ph.D.
 Elicia Fletcher
 La Tonya Stocks

Parent Representatives
 Marigny Young
 Vacant
 Vacant

Agenda	By	Action
1. Call to Order	ED	Meeting called to order at 5:45PM
2. Board Roll Call	ED	Present: J. Williams, E. Fletcher Absent: C. Davenport, T. Martin, M. Young, L. Stocks (No Quorum – non-voting meeting held)
3. Public Comments	ED	There were no requests for public comments.
4. Board Minutes	ED	Minutes of the December 4, 2023 HCS Board Meeting Minutes of the December 4, 2023 HCS Committee Meeting(s) <i>(Approval of the minutes for the Dec 4, 2023 board and committee meetings tabled until next board meeting - February 26, 2024)</i>
5. Principal's Report	HCCA Principal; Mr. Fowler	<ul style="list-style-type: none"> - Reading of the school Mission Statement - Academic Performance updates (Winter 2024) <ul style="list-style-type: none"> * MAP Assessment / Algebra = positive movement and increases in proficient and distinguished areas, * MAP Assessment / ELA/American Literature = Significant decreases in beginning and developing areas (12% and 30% respectively) with subsequent greater increases in the proficient and distinguished areas (15% / 90% respectively) - Student Ambassadors / SGA "Money Talks" Discussion Panel = hosted by Ga Scty of State. Will be led by a moderator and panel of select Ga speakers, to include Art Terrell (radio personality), Leanne F. Craport (Deloitte Consulting), Sileta Bell (Pres., Bell Consultants), and Ebony Francis (CEO, AvestiCorp) - Social Studies Curriculum and development night scheduled for Thursday February 8th from 5:00 – 7:00 PM; to inform our parents of the many assessments that students have to engage in, and for parents to have the opportunity to engage in their child's learning. - Baccalaureate Scheduled for Sunday May 5th, Word of Faith Love Center - Graduation Ceremony – Tuesday May 14th, Gateway Center Arena, 6 PM <i>** (Note: Dr. Williams congratulated HCCA Principal and the academic leadership team for their commitment to excellence, just as stated in the mission statement)</i>
6. Financial Update	ED	Monthly Update: <ul style="list-style-type: none"> - Income YTD is tracking slightly ahead of the elapsed academic year due to receipt of CARES funds – good news to put us back on track for positive cash flow. - 52% of projected revenue received, with only 48% of expenses through December – 50% school year elapsed putting us at \$99.7k positive cash flow YTD - Some areas of concern are unanticipated facility repairs; keeping close eye on facility needs for the rest of the FY. - Next steps – <ul style="list-style-type: none"> * Track January financials and determine need for budget adjustment for February meeting * Work with staff to Start planning for FY 24-25 budget → plan to have budget timeline for Board meeting in February
7. Board Committees	ED	Committee meetings will resume February 26, 2024. <i>** (Note: Dr. Williams will present findings from fundraising partners/corporations during Feb 26th meeting)</i>
8. ED Update(s)	ED	<ul style="list-style-type: none"> 1. GA Sec of State Corporation Registration Renewal <ul style="list-style-type: none"> - Completed January 10, 2024. Renewed for 3 years. 2. Ga Secretary of State – Financial Literacy Program <ul style="list-style-type: none"> - "Money Talks" session geared towards student financial empowerment. Wednesday, Jan 31, 10:30 am, Bldg B (as briefed above during principals report). 3. FY 2024 Board Training dates <ul style="list-style-type: none"> - Next two sessions scheduled for Feb 24, '24 and May 18, '24. Please advise if training dates are still good for everyone, or if changes need to be made to ensure full board member participation. 4. Save the date: <ul style="list-style-type: none"> a) HCS Board Meeting <ul style="list-style-type: none"> - Next Board meeting scheduled for February 26, 2024
9. Board Meeting Adjourned	CEO	

Hapeville Charter Career Academy (HCCA) is accredited by Cognia (*formerly AdvanCED*). HCCA receives funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. Hapeville Charter Career Academy has been approved to participate in the Provision 2 option of the Federal School Breakfast Program and the National School Lunch Program. Under this program, breakfast and lunch are served to all students at no charge regardless of income. This corporation (which includes HCCA) is an equal opportunity provider. HCCA is a member of the Georgia Charter Schools Association.

Hapeville Charter School Board

HCS Board - Meeting Minutes

December 4, 2023 - 5:30 PM (Committee Meetings) and 6:00 PM (Board Meeting)

Executive Committee
 Corliss Davenport, Board Chair/CEO
 Terry Martin, Treasurer/CFO
 (Vacant), Secretary

Community Representatives
 Joni Williams, Ph.D.
 Elicia Fletcher
 La Tonya Stocks

Parent Representatives
 Marigny Young
 Vacant
 Vacant

Agenda	By	Action
1. Call to Order	CFO	Meeting called to order by CFO @ 6:02 PM
2. Board Roll Call	Executive Director	C Davenport (P), T Martin (P), J Williams (P), E Fletcher (P), M Young (P), L Stocks (P); All present – Quorum attained.
3. Public Comments	CFO	No one requested time for public comments; Andrea Cooper-Gatewood (FCSS Charter School Director) present for meeting.
4. Board Minutes	CFO / Motion to Approve	Min's of Oct 30 '23 HCS Board Meeting – Motion by M Young, 2 nd by E Fletcher; motion passed Min's of Oct 30 '23 HCS Committee Meeting(s) – Motion by M Young, 2 nd by E Fletcher; motion passed
5. Principal's Report	HCCA Principal; Mr. Fowler	<ul style="list-style-type: none"> - Write Score data/Fall results (11th Grade): overall increase of 20% (up 31% in Reading Questions and Constructed Responses area, and a 9% increase in Essay area). Represented in growth percentages, results are 32% growth in overall performance, 53.4% growth in Reading Questions and Constructed Responses area, and 13.4% growth in Essay area. Math Scores also improving exponentially, with "Developing and Above" score improving from 34.7% to 61.1%, or a growth of 76.1% in the Fall Unit Assessment comparison. (All board members acknowledged and congratulated Mr. Fowler, Ms. Knox, Ms. Green, and Ms. Gladden and the faculty for these great results). - Student Activities: Beta Club attended the state conference in Savannah; Beta Club students planned and raised the funds to attend first state meeting for HCCA Beta Club. - SGA also organized a "Salute to our Veterans" presenting gifts to faculty members that have served, and welcoming two 2023 HCCA graduates that are currently serving in the US Marine Corps. - SGA President and Student Ambassadors invited, organized and welcomed St. Senator Sonya Halpern for an in depth discussion and Q&A about current state of the state, community issues, education assistance, and legislative plans and policies. Extremely well organized with Princess (currently leading as likely school valedictorian for SY 23-24) ensuring the students were well prepared for Senator Halpern. Sen Halpern was very impressed with their professionalism and concern for education and community affairs and invited them all for a tour of the state capital and possibly attend a legislative session/meeting. An invaluable experience for the HCCA students for sure. - SGA also participated in the Ga Festival of Trees, assisting in decorating Christmas trees, and finally, organized and led a community food drive, collecting over 20 turkeys and several boxes of canned food and other items, donating all of these items to the South Atlanta Food Bank to help those in need in the South Fulton Community. - Art club participated in several campus "beautification" activities, particularly, refreshing the "Hornet" mural in the Bldg A hallway. - Fall 2023 Final week – Exam Schedule; Dec 11th-14th. School Winter Break Dec 18th – Jan 3rd.
6. Financial Update	CFO	Monthly Update (Financials through October 2023): <ul style="list-style-type: none"> - Revenue = on track through Oct (at 33% received). Certainly changes ahead, as FCS SEAT day adjustments will result in a reduction of Approximately \$50K per month for the rest of the FY. Once November and December financials are received (briefed in the January 2024 meeting), budget will be re-evaluated for possible budget adjustments for last half of the FY. - Expenses = Overall expenses 2% under budget (at 31% through October). Occupancy and Operations areas trending slightly higher, with all other areas trending lower (between 27% and 32%). Keeping close eye on expenses for last half of the year. - CFO asked Marshall Jones/accounting team to add revenue line item specifically to address/report gains from investment (dividend income). Up \$13,153 in the first two months of investment.
7. Board Committees	CFO	<ul style="list-style-type: none"> - Academic / Awareness/Development (combined committee meeting): Academic and A&D committees met to discuss collaborative efforts and activities impacting both areas. Fundraiser for the 20 year anniversary; options for fundraising, and areas where board, staff, and students can collaborate for the benefit of the school and enhance community involvement. Many ideas for fundraising events, including a "Chipotle food drive" (whereas school could receive upwards of 50% of the total proceeds), a possible "Gift Basket" raffle (also receiving a good percentage of the proceeds), getting local warehouses/businesses involved (campus activities), and finally, board member Sorority members getting support from their respective Sororities to assist with school needs/development. - Finance: (As discussed above in finance report). Also, discussed/addressed possible vendor changes needed; January ED vendor report will dictate if/how changes will be recommended/needed. - Governance: Did not meet.
8. ED Update(s)	ED 1. FY 2024 Board Tmg dates 2. School Closed – Holiday Schedule: 3. Motion to approve SY 23 - 24 AUP 4. Motion to approve SY 22 - 23 GaDOE Annual Report 5. Save the date: a) Next HCS Board Meeting	<ul style="list-style-type: none"> - Next two sessions scheduled for Feb 24, '24 and May 18, '24. - Christmas school closed dates; December 18, 2023 – January 2, 2024 - SY 23-24 Agreed Upon Procedures; Motion by C Davenport, 2nd by T Martin; motion passed - SY 22-23 GaDOE Annual Report; Motion by T Martin, 2nd by M Young; motion passed - Next Board meeting scheduled for January 29, 2024
9. Board Meeting Adjourned	CFO	Meeting adjourned 6:56 PM.

Hapeville Charter School Board

HCS Board - Meeting Minutes

October 30, 2023 starting at 6:00 PM

(Zoom / Virtual Meeting)

Executive Committee
 Corliss Davenport, Board Chair/CEO
 Terry Martin, Treasurer/CFO
 (Vacant), Secretary

Community Representatives
 Joni Williams, Ph.D.
 Elicia Fletcher
 La Tonya Stocks

Parent Representatives
 Marigny Young
 Vacant
 Vacant

Agenda	By	Action
1. Call to Order	CEO	Meeting called to order by CFO/T. Martin; 5:59 PM
2. Board Roll Call	Ex Dir	Present: T. Martin, Dr. J. Williams, E. Fletcher, L. Stocks. Absent: C. Davenport, M. Young
3. Public Comments	CFO	No requests for public comment(s) were made prior to the start of this board meeting.
4. Board Minutes	CFO / Motion to Approve	Min. of the Sept 25, 2023 HCS Board Mtng; Motion by J. Williams; 2 nd by L. Stocks. Approved (unanimous) Min. of the Sept 25, 2023 HCS Committee Mtng; Motion by J. Williams; 2 nd by E. Fletcher. Approved (unanimous)
5. Principal's Report	HCCA Principal; Mr. Fowler	Principal Fowler began report with reading of school mission statement, and then going right into Academic Performance Updates: <ul style="list-style-type: none"> - HCCA 4 Year Cohort Grad Rate for SY 22-23; 8th highest on the FCS District – highest among all South Fulton HS (@ 93.1%) - Discussed EOC Spring '23 Assessments results – all (except for Algebra) showing significant gains over SY 22 (%'s based on "Developing Learner" and above): <ul style="list-style-type: none"> • Amer Lit/Comp – 64.1% (2nd highest in South Fulton HS's (Westlake #1). • Biology – 69.4% (2nd highest in South Fulton HS's (Westlake #1). • US History – 65.71% (2nd highest in South Fulton HS's (Westlake #1). • Algebra 1 – 35.6% (4th highest in South Fulton HS's (Westlake #1, Creekside #2, Langston Hughes #3). (Changes have been made within the Math Dept to address needs and improve results in this area) - School Culture – Fall '23 College Fair went extremely well, with many colleges present, and increases in student engagement for continuing ed; plans for a second fair in the Spring. - Homecoming (presentation of HC Court during game, and subsequent HC Masquerade Dance) – both went very well with no incidents. Students enjoyed all the activities tremendously. - Hispanic Heritage Month Celebration – Great closeout and activities, with performance by student led band. - Community Engagement – <ul style="list-style-type: none"> • 2nd annual "Halloween Celebration" hosting another successful "Trunk or Treat" in the school parking lot, offering a safe space for children/community to come by and show off their Halloween disguises and partake in fellowship (and lots of candy). • Student Government Association – SGA led a voter registration drive (over 30 students registered). • School Safety – partnering with local law enforcement and fire department to coordinate and hold safety drills on campus. • Workforce Development/Partnership – Partnered with Ravik Foundation's workforce development initiative, bringing barbering and grooming professionals to campus to present opportunities to HCCA students. <p style="color: yellow; font-weight: bold; margin-top: 5px;">** See attached principal's report.</p>
6. Financial Update	CFO	Financial Summary: <ul style="list-style-type: none"> - September Financials – <ul style="list-style-type: none"> • While "Occupancy" running slightly higher (@ 29% vs thru Sep 25%), typical for expenditures early in the year; should normalize throughout the rest of the FY. • As of end of Sept, @ \$30,743 positive balance. - Balance Statement – <ul style="list-style-type: none"> • Presented state of deposits, specifically, investment with Charles Schwab account, and anticipated earnings for this FY. Also discussed the investment of remaining funds in the Iberia (now First Horizon) MMA account (possible total investment w/CS) - FY 24 Budget – Having received final SEAT day adjustment from FCS, SY 24 adjusted budget presented for approval: <ul style="list-style-type: none"> • Discussed/explained anticipated income/revenue streams; explained the need to transfer/use funds from reserves to balance FY 24 budget. • Discussed need to look at future adjustments (staffing/occupancy/etc.). • Called for motion to accept/approve adjusted budget for SY 23-24. <ul style="list-style-type: none"> ○ Motion to accept budget (with caveat to re-address in January 2024 scheduled board meeting) presented by J. Williams; seconded by E. Fletcher. All in favor (100%); motion passed. - Financial Next Steps – <ul style="list-style-type: none"> • FY 2023 audit completed and submitted to FCSS on time. • Investment(s) – With approved adjusted budget, will look to add additional funds to Schwab Account to increase potential interest/earnings for the remainder of this FY and beyond. <p style="color: yellow; font-weight: bold; margin-top: 5px;">** See attached financial report.</p>
7. Board Committees	CFO	Academic: Partnerships discussed (aviation programs – ATC and Republic Airways). Updates to Dual Enrollment programs, needs, and support provided. Finance: Discussed expenses year to date, adjustments that may be necessary, and keeping expenses as budgeted (mostly as discussed in above financial update). Governance & Awareness/Development – did not meet this month.

8. ED Update(s)	Ex Dir 1. FY 2024 Board Training dates 2. Vendor Report/ Update: 3. Save the date: a) HCS Monthly Board Meeting	<p>-- Sept 30th (Whole Board Training Completed); H. Robinson expressed high appreciation for how the board has grown and adapted over the last two years (since she began training HCS Board). A marked difference in level of engagement and development regarding all governance areas.</p> <p>-- SLA (Cafeteria) - Changes late in SY 23 (new cafeteria manager) showed promising continued operations; that manager however has resigned, and operations not sustaining as we would like to see. High employee turnover (SLA employees) – retention a huge issue, pausing any progress made in previous months.</p> <p>Allied Universal (Security) – While services/contract have been provided without incident or concern, we may be able to adjust to “unarmed” guard in the next school year, as incidents/circumstances requiring that presence have subsided. That level of “security” can be sustained going forward (future SY’s) by and with increased partnership with local law enforcement (Union City PD).</p> <p>First Student (Buses) – Zero incidents/concern; services continue to be provided without disruption. We may however need to consider increasing “College/Mid-Day” transportation, as (and in the most positive sense) our Dual Enrollment Program continues to grow (Dir. Of Dual Enrollment – Ms. Orgertrice, doing an outstanding job in increasing our DE population). Not needed as of this meeting but may require further discussion in coming months if program continues to grow at current pace.</p> <p>-- Next Board meeting scheduled for Nov 27th, 2023</p>
9. Board Meeting Adjourned	CFO	Meeting adjourned by CFO/T. Martin; 7:04 PM

Hapeville Charter Career Academy (HCCA) is accredited by Cognia (*formerly AdvancED*). HCCA receives funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. Hapeville Charter Career Academy has been approved to participate in the Provision 2 option of the Federal School Breakfast Program and the National School Lunch Program. Under this program, breakfast and lunch are served to all students at no charge regardless of income. This corporation (which includes HCCA) is an equal opportunity provider. HCCA is a member of the Georgia Charter Schools Association.

Hapeville Charter School Board

HCS Board – Meeting Minutes

September 25, 2023 - 6:00 PM

<https://us06web.zoom.us/j/88029362758?pwd=RDVHWGpqYU1jaEt1RlIaK3FjNIBJZz09>

Meeting ID: 880 2936 2758 // // // Passcode: 1G8wGg

One tap mobile: +13092053325,,88029362758#,,,,*950139#

Executive Committee
 Corliss Davenport, Board Chair/CEO
 Terry Martin, Treasurer/CFO
 (Vacant), Secretary

Community Representatives
 Joni Williams, Ph.D.
 Elicia Fletcher
 La Tonya Stocks

Parent Representatives
 Marigny Young
 Vacant
 Vacant

Agenda	By	Action
1. Call to Order	CFO	Meeting called to order @ 6:01 PM
2. Board Roll Call	Secretary	Present: T. Martin, E. Fletcher, M. Young (C. Davenport and J. Williams signed in 6:05PM). Absent: L. Stocks
3. Public Comments	CEO	None
4. Board Minutes	CEO / Motion to Approve	Minutes of the Aug 28, 2023 HCS Board Meeting Minutes - unanimous/100% vote
5. Principal's Report	HCCA Principal; Mr. Fowler	<ul style="list-style-type: none"> - Principal Fowler discussed progress of core learning assessments (ELA, MATH). - Building Capacity – Overview on faculty Professional Development - School Culture – Successful “Club Sign-Up Day”, including newly approved “HOSA” club. - Overview of new SGA members - Honor Roll Awards ceremony – had an HCCA alumnus as guest speaker. - One Goal induction ceremony – great participation, and One-Goal presenters quite impressed with HCCA students - Upcoming events – Annual Title 1 Curriculum Night – Sep 27th, 5:00 – 7:00 PM Homecoming Game (@ Banneker HS Stadium – Sep 28th, 7:30PM) Spirit Week – October 2nd – 6th <p>** See attached principals report</p>
6. Financial Update	CFO	<p>Monthly Update –</p> <ul style="list-style-type: none"> - August Financial Summary – Instructional trending higher than planned YTD; will keep a close eye on expenses to ensure we remain within budget. - FY 24 Budget – FCS Updated allocation received on Sunday, 9/24; SY 24 adjusted budget will be ready for board approval during October 2023 board meeting. Allocation \$280K higher than planned (based on SEAT Day count of 720) - FY 23 Audit – On track for completion by 9/29; nothing material in preliminary report - Schwab Investment Account – Once budget has been adjusted/approved a determination will be made as to how much more to transfer into the investment account. <p>** See attached financial report</p>
7. Board Committees	CEO	<p>Academic: Discussed growth strategies for Dual Enrollment Program; Funding opportunities for those in DE to be able to finish an AA if possible; SGA preparing a “Why Hapeville” social media campaign; enhance community outreach/8th grade students early this SY to ensure higher enrollment 24/25 SY</p> <p>Finance: Much of the discussion as reported above</p> <p>Governance: NA</p> <p>Awareness/Development: Partnership with ATC; developing a video to go along with “Why Hapeville” campaign; discussion (ongoing) of HCS 20th anniversary GALA – planning for March 2nd, 2024. Continue planning discussions, re: budget/fiscal implication</p>
8. ED Update(s)	ED 1. FY 2024 Board Training dates 2. Board member fingerprinting For FY ‘24 3. Save the date: a) HCS Board Meeting	<ul style="list-style-type: none"> -- Sept 30th (Whole Board Training); Feb 24, ‘24; May 18, ‘24. -- 92% Completed – Still need 2 members to complete; must post in EPICENTER NLT 9/28/23 -- Next Board meeting scheduled for Oct 30th, 2023
9. Board Meeting Adjourned	CEO	Meeting adjourned 6:57PM

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Hapeville Charter School Board

HCS Board - Meeting Minutes - August 28, 2023

(Zoom/Virtual Meeting)

Executive Committee
Corliss Davenport, Board Chair/CEO
Terry Martin, Treasurer/CFO
(Vacant), Secretary

Community Representatives
Joni Williams, Ph.D.
Elicia Fletcher
La Tonya Stocks

Parent Representatives
Marigny Young
Vacant
Vacant

Agenda	By	Action
1. Call to Order	CFO	Meeting called to order at 5:37 PM
2. Board Roll Call	HCS Exec. Director	Present: T. Martin, E. Fletcher, J. Williams, L. Stocks. (M. Young logged in after roll call) Absent: C. Davenport
3. Public Comments * See HCS Board Policy Below	CFO	None requested prior to meeting.
4. Board Minutes	CFO / Motion to Approve	Minutes of the July 31, 2023 HCS Board Meeting - Approved unanimously.
5. Principal's Report	HCCA Principal; Mr. Fowler	<ul style="list-style-type: none"> - Academic performance – Mr. Fowler went over results of the 9th, 10th, and 11th grade Fall 2023 Math and ELA MAP assessment results. Positive movement; will use these results as baseline for comparison against January 2024 testing results. Will engage in various approaches to address data, to include IXL, CommonLit, student-teacher conferences, student-principal conferences, and parent meetings. - AVID/Composition Notebooks – explained the introduction and daily use of composition notebooks at all grade levels to begin the process of learning behavior modification, teaching and moving our students from “remembering” instruction to “retaining” instruction. - Dual Enrollment – significant increase in DE programs, with a 24% increase from 22-23 SY, and an overall 154% increase from SY 21-22; 82 students in all enrolled in DE programs, with our first student enrolled in Ga State University. - School culture – three HCCA students awarded national recognition from the College Board; 2 National Hispanic Recognition Awards (NHRA), and 1 National African American Recognition Award (NAARA). - Recognized 5 HCCA students that participated in the “Summer Youth Internship” with City of Atlanta and Atlanta Airport. (see attached principals report)
6. Financial Update	CFO	<p>Monthly Update</p> <ul style="list-style-type: none"> - July Financials (Summary) – discussed revenue over expenses through first month of the FY - FY 24 Budget and next steps – Adjustment for FY 2024 budget will be presented during the scheduled Sept 2023 board meeting (based on adjusted FCS revenue model/SY 23 enrollment SEAT day count). Final budget adjustment from FCS not yet received. - Financial next steps <ul style="list-style-type: none"> - Audit – FY 2023 audit kicked off Aug 2nd; weekly status calls in place; on track to have audit completed by Sept 30th. - Investment account – Schwab Account established; \$2MM transferred to MM account to begin interest earnings. (see attached financial report)
7. Board Committees	CFO	Committee meetings not held this month; Committee chairs instructed to send notes of what they may have been working on to include as follow up comments during September 2023 scheduled meeting.
8. Board Goals (Updates)	ED 1. SY 23-24 Goals	-- SY 23-24 goals template sent to all board members for review; requested input from all board members to adjust/add/delete goal expectations for SY 23-24.
9. ED Update(s)	ED 1. SY 2024 Start/Enrollment. 2. FCSS SY 2024 Letter of Assurances (LOA) 3. FY 2024 Board Training dates 4. Board member fingerprinting For FY '24 5. Save the date: a) HCS Board Meeting	<ul style="list-style-type: none"> - 718-; Senior Class of '24 Class Motto - “Mamba Out”. - Motion to Approve FCS/HCS LOA approved unanimously. - Sept 30th (Whole Board Training); during the September training session, discuss specific dates for remaining training/work sessions (Feb and May 2024). - Most board members have completed; remaining members encouraged to complete fingerprint process in the next two weeks. - Next Board meeting scheduled for Sept 25th, 2023.
10. Board Meeting Adjourned	CFO	Meeting adjourned 6:25PM

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Hapeville Charter School Board

Board Meeting Minutes (Zoom Meeting)

July 31, 2023 starting at 5:30 PM

<https://us06web.zoom.us/j/89835016042?pwd=UTA1eGpXbGdKekFKK2VldUpqM2wzdz09>

Meeting ID: 898 3501 6042 / / / / Passcode: 8V9p4r

One tap mobile: +13092053325,,89835016042#,,,,*299859#

Executive Committee

Corliss Davenport, Board Chair/CEO
Terry Martin, Treasurer/CFO
Secretary (Vacant)

Community Representatives

Joni Williams, Ph.D.
Elicia Fletcher
La Tonya Stocks

Parent Representatives

Marigny Young
Vacant
Vacant

Agenda	By	Action
1. Call to Order	CFO	Meeting called to order at 5:41PM
2. Board Roll Call	Secretary	T Martin, J Williams, E Fletcher, L Stocks, M Young; Present / C Davenport; Absent
3. Public Comments	CFO	None scheduled
4. Board Minutes	CFO / Motion to Approve	Minutes - Apr 24, 2023 HCS Comm Meeting Min – Approved (100%). Minutes - Apr 24, 2023 HCS Board Meeting Min - Approved (100%). Minutes - May 22, 2023 HCS Board Meeting Min - Approved (100%).
5. Principal's Report	HCCA Principal; Mr. Fowler	AVID Training update; discussed strategies and instructional tools learned and that will be implemented beginning SY 24. Also, faculty training using the WICOR principle (Write - Inquire - Collaborate - Organize - Reading). Open house for new year scheduled for Thursday and Friday (Aug 3rd & 4th). (see attached presentation)
6. Financial Update	CFO -->Motion to Approve	FY 23 Closeout - Finished the years expected. Some items/expenses that will need to be realigned/journaled to FY 22) Middle School closure expenses, etc.). FY 23 audit meeting scheduled for Wednesday (Aug 2) to begin the audit process. SY 23-24 Proposed Budget - Motion to Approve proposed SY 24 budget passed (100%). Budget adjustment (based on final SEAT day/enrollment) will be presented for final approval during the Sept 2023 HCS Board meeting. (see attached presentation).
7. Board Committees	CFO	No committee meetings were held this evening.
8. Board Goals (Updates)	ED 1. SY 23-24 Goals 2. Vendor Updates	-- Changes/updates to SY 23-24 goals will be presented during Aug '23 board meeting. -- SY 23-24 vendor updates will be provided quarterly (Sep '23, Nov '23, Feb '24, Apr '24).
9. ED Update(s)	ED 1. SY 23-24 HCS Board Meeting dates. 2. SY 23-24 HCS Board Training dates. 3. SY 24 Fingerprinting 4. Save the date: Aug '23 HCS Board Meeting Comments:	-- Presented proposed meeting dates for SY 23-24; Motion approved. (100%) -- Presented proposed training dates for SY 23-24; (Date conflicts – motion tabled until Aug '23). -- New process implemented for FY 24; Chris will be sending instructions for fingerprint completion. Must complete FP NLT 8/31/2023. -- Next Board meeting scheduled for Aug 28, 2023 Joni Williams – ATC Fall Conference will be held Aug 10-11, Focus is on “Culture of Caring”; seeking different and innovative ways to engage students and community (see attached flyer)
10. Meeting Adjourned	CFO	Meeting adjourned at 6:44 PM.

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