

Hapeville Charter School Board

Board Meeting Minutes

April 24, 2023

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Executive Committee

Corliss Davenport, Board Chair
Terry Martin, CFO/Treasurer
Lew Valero, Secretary

Community Representatives

Joni Williams, Ph.D.
Elicia Fletcher
La Tonya Stocks

Parent Representatives

Marigny Pottard
Vacant
Vacant

HCS Executive Director

Mike Ramos

Agenda	By	Action
1. Call to Order	CFO	Committee meetings called to order at 5:33pm; HCS Board meeting called to order at 6:20pm.
2. Board Roll Call	Secretary	L Valero, T Martin, E Fletcher, L Stocks, M Pottard, (Present); C Davenport, J Williams, (Absent) : Quorum attained
3. Public Comments <i>* See HCS Board Policy Below</i>	CFO	None requested.
4. Board Minutes	Motion to Approve	Minutes of the Mar 27, 2023 HCS Board Meeting Minutes. Motion by L Valero; 2 nd by M Young (Pottard). 100% approved; motion passed.
5. Principal's Report	Mr. Fowler, HCCA	End of Course test are in progress. Ms. Knox and Ms. Green did an outstanding job preparing for this. Baccalaureate ceremony on May 5, and Graduation will be May 19, 2023. Summer School will start June 10. Recruitment for the 23/24 school year is underway and going well. The upward bound program has sponsored tours of Mercer and Ga. Tech to expose struggling scholars to college life and requirements. (See principals report).
6. Financial Update	CFO	At 75% of year through the end of March; expenses are currently about 16K more than income, but income is steady (after FCSS adjustment in Dec), and projected to be in the black by the end of the school year. Budget development is underway; board members - if you need are requesting particular funds for activities, please send comments/request to T Martin NLT 19 May 23.
7. Board Committees	CFO Academic / Awareness & Development: (joint meeting this month): Finance / Governance (joint meeting this month):	Initial discussions with Republic Airways to form a partnership where an after school program could be developed that would consist of introduction to aviation programs and opportunities, mentorship, and support to increase interest in the aviation/transportation field. In conjunction with ATL Airport available programs, this could also lead to select students participating in paid internship programs. Our (HCCA) direct components would be providing 10-15 students, the space and a sponsor. In collaboration with this, our A&D committee would work with ATL to secure opportunities for our program students and sponsors to be able to have behind the scene tours of the airport. Both initiatives are ongoing conversations and no formal commitments from either parties have yet been established. Projected timeframe of implementation is 2023-2024 school year. First draft of the filming for the "Why Hapeville" video for our web site is ready for edit. This short video clip will feature interviews with Hapeville students, staff, faculty, and board members about why they like HCS. Proposed Budget for FY 24 received from FCSS in April; budget preparation and discussions underway. Other discussions as per above financial report (see attached monthly finance report). Governance: No active projects at this time.
8. Board Goals (Updates)	ED 1. Goal #1 – Student Achievement 2. Goal #7 – Board Leadership	- - Dr. Fowler and leadership team meeting expected proficiency levels & growth with a focus on math, science, and English/language arts. (see attached principals report). - - Developing strong partnerships w/community organizations, businesses, and neighboring schools. Thank you to all board members for the continued support and engagement to create greater learning pathways and community relationships for our students.

Hapeville Charter School Board
Board Meeting Minutes
April 24, 2023
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Agenda	By	Action
9. ED Update(s)	ED 1. FCSS/FY 23-24 Budget 2. GA Legislature Bills 3. Save the date:	<ul style="list-style-type: none"> - - FCS has distributed proposed SY 23-24 funding/budget. Budget prep ongoing; Budget Hearings 1 and 2 planned for June 8th and 15th 2023, 5:30 pm - - Charter Schools Facilities Bill & Bill 318 (expanded LEA requirements) passed both House and Senate; Facilities Bill approved, HB 318 pending presentation to Gov for final approval. - - Next Board meeting is scheduled for May 22 (last meeting of the 22-23 SY). Final HCS Board working session of the year is set for Saturday May 20th.
10. Board Meeting Adjourned	CFO	Meeting adjourned – 7:03pm.

Hapeville Charter Career Academy

Board Presentation

April 24, 2023

Presented By: Rick Fowler, Principal

THE MISSION STATEMENT

HAPEVILLE



Our Mission

The mission of HCCA is to provide our scholars with innovative, creative, and outstanding ways of learning, all while providing each scholar with a safe, supportive, and uplifting school environment. Additionally, we will model accountability for self-reflective teaching to support continuous growth as a family full of diversity, trust, empathy, and excellence.



ACADEMIC PERFORMANCE

HAPEVILLE





Spring Interim Assessments

FCS Charter Renewal *"FIRST LOOK"* Goal

Subject	2022	Gap Size to 100	10% of the Gap	Achievement Goal
Algebra	28.04	71.96	7.196	35.236
Biology	48.31	51.69	5.169	53.479
United States History	58.74	41.26	4.126	62.866
American Literature & Composition	50.66	49.34	4.934	55.594
Overall Content Mastery	46.4	53.6	5.36	51.76

Content Mastery Calculations

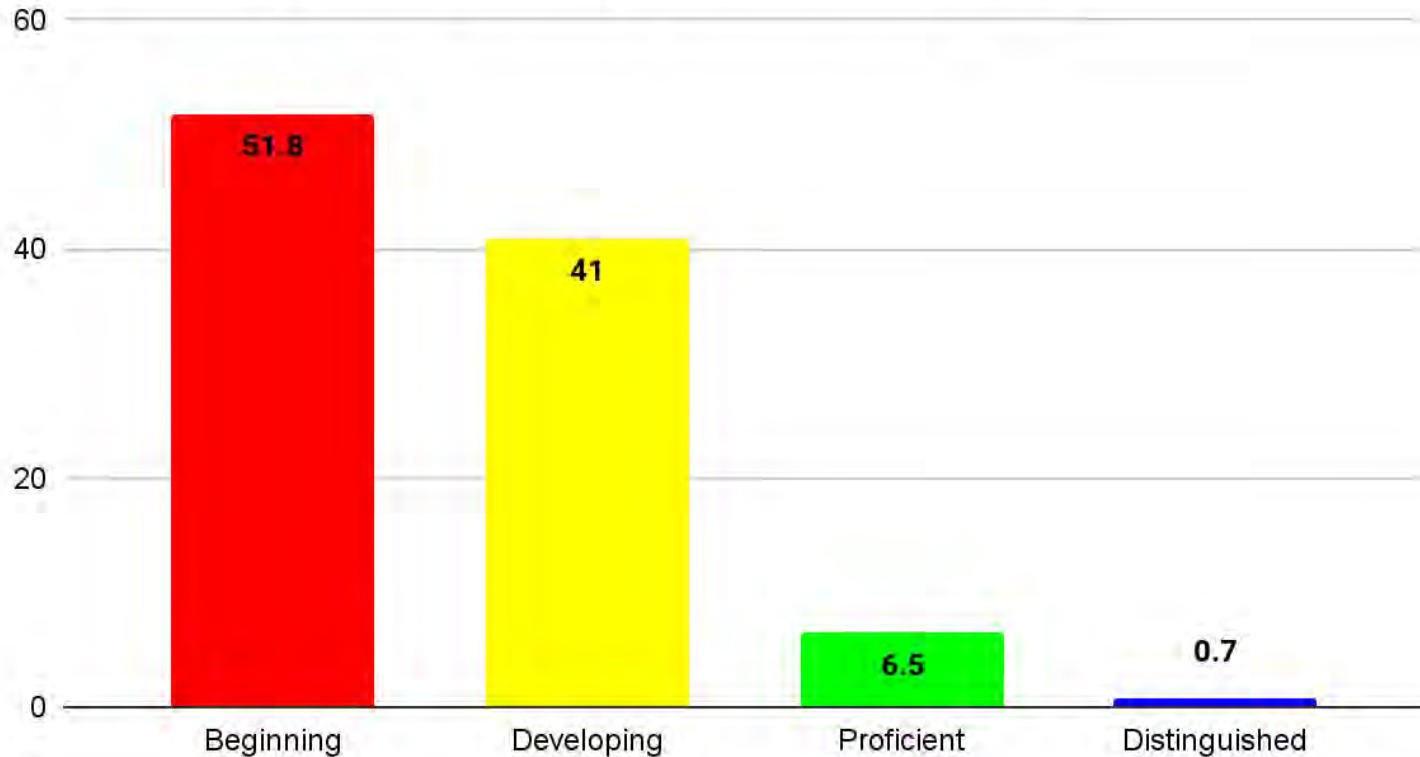
Content Mastery Details	Subject Area	Test Participant Count	Test Enrolled Count	Participation Rate	% Beginning	% Developing	% Proficient	% Distinguished	Achievement Score*
		Participation counts and content mastery percentages							
	English Language Arts	157	157	100.00	20	50	25	5	57.50
	Mathematics	180	180	100.00	50	25	20	5	40.00
	Science 	181	181	100.00	35	30	27	8	54.00
	Social Studies 	157	157	100.00	26	40	21	15	62.25

U.S. History

11th Grade

Overview of Results–Spring 2023

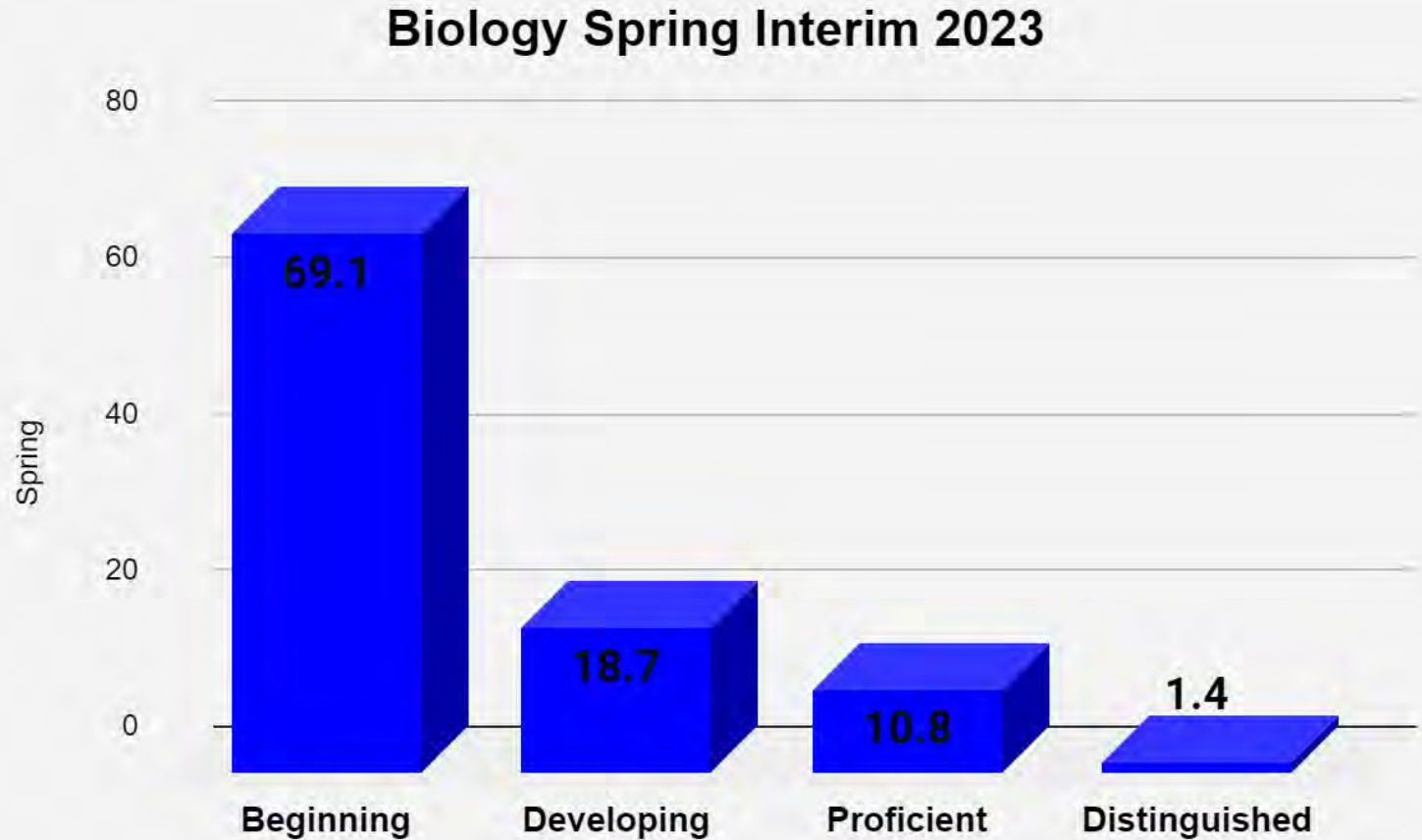
U.S. History Spring Interim Assessment 2023



Biology

10th Grade

Overview of Results–Spring 2023



SCHOOL CULTURE

HAPEVILLE





Department of Aviation Summer Youth Program

Left to Right: Mia Raymond, Skylar Codie,
Dr. Davenport, Asiah Carroll, Autumn Knox



HCCA End of Course Exam Schedule 2023

Monday, April 24th

American Literature

Section 1

**Begins at
8:20 AM**

Tuesday, April 25th

American Literature

Sections 2 & 3

**Begins at
8:20 AM**

Wednesday, April 26th

U.S. History

Sections 1 & 2

**Begins at
8:20 AM**

Thursday, April 27th

Biology

Sections 1 & 2

**Begins at
8:20 AM**

Friday, April 28th

Algebra I

Sections 1 & 2

**Begins at
8:20 AM**



**If you have questions about EOC testing, please contact
Mrs. Knox via email at aknox@hapevillecharter.org**

HAPEVILLE CHARTER CAREER ACADEMY

*Congratulations,
Class of 2023!*

Baccalaureate
Sunday, May 7th
Word of Faith Love Center
2435 Ben Hill Road
East Point, Georgia 30344
4:00 PM

Graduation Ceremony
Friday, May 19th
Gateway Center Arena
6:00 PM



PRESENTS

SUMMER ACADEMY

Summer school for advancement

June 5 - July 10, 2023

Session/Class 1: 8:30-10:30AM

Session/Class 2: 10:45-12:45PM

Course Offerings

*Classes are based on student enrollment.

- 9th-11th Literature
- Algebra I & II
- American Government
- Biology
- Chemistry
- Environmental Science
- Geometry
- Physics
- Spanish I & II
- U.S. History
- World History

Contact:

Mrs. Knox

aknox@hapevillecharter.org

EOC Summer Assessment

July 5-6 American Literature

July 5 Algebra I

July 6 Biology

July 7 U.S. History



HCCA Lottery Informational Session #3 In-Person

Please join Hapeville Charter at 6045 Buffington Rd. on Saturday, May 13, 2023 at 10:00 AM for an informational enrollment meeting on "Why Hapeville?"



Hapeville Charter School

FINANCIAL
SUMMARY

4.24.23

Notes for 4.24 HCS Financial Report

- HCS Financial Summary as of end March 2023 - 75% of year elapsed
 - Income – cash flow continued to increase as projected
 - Expenses – expenses total 83% of actual to budget
- HCS FY 24 Budget Progress:
 - FY 24 – Initial FCS Budget projection received
 - FY 24 Budget Development – additional planning meeting scheduled later this week to further detail FY 24 needs
 - **Calling all Committees: Requested Board Action:**
 - If committees plan to request budget funding for FY 24, please reach out (**by May 19**) so these can be evaluated/discussed and included in for May 22 Board Meeting.

Financial Summary - as of March 2023 – 75% of school year elapsed

	Mar 23	YTD TOTAL
INCOME	717,451.17	6,665,578.89
49900 - Uncategorized Income	0.00	2,304.88
Total Income	<u>717,451.17</u>	<u>6,667,883.77</u>
Gross Profit	717,451.17	6,667,883.77
Expense		
COMPENSATION	472,187.71	4,266,907.43
EXTRACURRICULAR ACTIVITIES	13,835.24	157,226.91
INSTRUCTIONAL	72,427.24	756,750.16
OCCUPANCY	82,394.35	736,125.40
OPERATIONS	<u>23,279.66</u>	<u>258,568.46</u>
Total Expense	<u>664,124.20</u>	<u>6,175,578.36</u>
Net Ordinary Income	53,326.97	492,305.41
Other Income/Expense		
Other Income		
990005 - Income from Sale of Equip.	0.00	5,500.00
Total Other Income	<u>0.00</u>	<u>5,500.00</u>
Net Other Income	0.00	5,500.00
Net Income	<u>53,326.97</u>	<u>497,805.41</u>
Principal on Loan	32,877	277,588
Fixed Asset Changes	-	236,165
		<u>513,753</u>
		\$ (15,947.28)



Improved cash flow in March reflects continued “catch up” from FCS revenue over expenses



HCS FINANCIAL INCOME – AS OF MARCH 2023

	Mar 23	Jul '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense				
Income				
INCOME				
9002000 · Fulton Cty BOE Funding HS	545,172	4,773,615	6,401,132	75%
9003005 · Title IHS Faculty Salary Reim	32,056	216,958	313,600	69%
9003006 · ESSR II Funds	78,513	507,775	429,262	118%
9003007 · CARES III Funds	-	579,664	658,000	88%
9003050 · E Rate IncomeReimbursement	-	62,977	90,000	70%
9004005 · Food Service Entitlements HS	27,469	165,762	255,000	65%
9004055 · HS Field Trips	555	6,674	5,000	133%
9005001 · HS Sports(1)	12,936	85,614	165,000	52%
9006001 · HS Student Activities	16,735	52,876	80,000	66%
9011635 · HS Facility Grant	-	-	153,689	0%
9011641 · HS Miscellaneous Income	359	40,031	-	100%
9011738 · Federal Grant - HS	-	153,626	-	100%
905000 · HS Fundraising	-	730	200,000	0%
9062000 · Interest Earned(1)	3,655	19,277	69,950	28%
Total INCOME	717,451	6,665,579	8,820,633	76%

Overall income is on track as % of year elapsed; HS Sports and Student Activities are somewhat behind.



**HCS
FINANCIAL
SUMMARY**

**EXPENSES – AS OF
MARCH 2023**

By Expense Category:

- **Compensation – 81%**
- **Operations – 111%**
- **Occupancy – 93%**

- **Instructional Expenses – 76%**

- **Extra Curricular – 64%**

	Mar 23	Jul '22 - Mar 23	Budget	% of Budget
Expense				
COMPENSATION				
1422600 · Salaries Shared Staff	52,050	444,810	519,139	86%
1501005 · Salaries HS Teachers	201,492	1,800,022	2,326,789	77%
1570005 · Salaries HS Admin Staff	55,283	479,021	629,000	76%
Total COMPENSATION	472,188	4,266,907	5,277,813	81%
EXTRACURRICULAR ACTIVITIES				
9021053 · Student Activity Fees Exp HS	5,507	37,964	80,000	47%
9021104 · Cheerleading HS	1,282	11,168	15,000	74%
9021106 · Football Expense HS	929	46,439	96,000	48%
9021109 · Volleyball Expense HS	323	1,579	12,000	13%
9021170 · Basketball Expense HS	4,568	29,051	32,000	91%
9021180 · Baseball Expense HS	19	5,159	10,000	52%
Total EXTRACURRICULAR ACTIVITIES	13,835	157,227	245,000	64%
INSTRUCTIONAL				
3008005 · Free Reduced HS Program	-	137,576	255,000	54%
4000205 · Psychological Speech HS	5,605	90,627	25,000	363%
6121005 · Computer Software & Spt HS	3,548	19,287	30,000	64%
6151005 · Expendible Equipt HSunder1500	-	10,115	2,500	405%
6401005 · Instructional Materials HS	5,434	78,528	110,000	71%
6601005 · Bus ServiceDaily Transport HS	47,374	320,293	462,600	69%
8101005 · Dues & FeesFacultyStaff HS	4,863	7,520	3,000	251%
8110005 · Professional Dev Academic HS	-	11,158	15,000	74%
Total INSTRUCTIONAL	72,427	756,750	992,600	76%
OCCUPANCY				
7200050 · Interest Expense HS	19,924	197,617	277,000	71%
3005005 · Security Onsite HS Campus	-	30,096	80,000	38%
4000301 · Accounting Legal Fees HS	5,423	49,062	38,000	129%
4000500 · Contract Vendor HS External Op	-	3,389	1,000	339%
4002602 · Custodial Cleaning HS	14,775	147,559	196,015	75%
4005005 · LandscapingGrounds HS	1,410	14,062	14,000	100%
4302605 · Repairs & Maint. Bldg. HS	10,747	72,833	20,000	364%
4421005 · Equipment Rental Admin HS	2,746	33,939	9,500	357%
6202602 · Utilities Gas & Electric HS	25,182	149,860	130,000	115%
6252605 · Utilities Trash & Water HS	1,433	17,846	11,000	162%
Total OCCUPANCY	82,394	736,125	789,115	93%
OPERATIONS				
4001056 · Contract Services HS IT	10,952	98,525	73,000	135%
5202605 · InsuranceCommUmbrell HS	4,495	40,453	35,000	116%
5302405 · Postage & Shipping HS	90	1,544	1,700	91%
5312402 · Telephone InternetCell HS	4,255	61,020	80,000	76%
5801015 · Staff Internal Expense HS	1,024	15,978	3,500	457%
5902000 · Bank Charges HS	589	4,320	3,150	137%
Total OPERATIONS	23,280	258,568	233,450	111%
Total Expense	664,124	6,175,578	7,537,978	82%

FY 24 FCS Budget

- FCS Preliminary budget totaled \$ 7,725,741.64
- Budget based on the following enrollment:

FY24 Enrollment	
Grade 9	230
Grade 10	203
Grade 11	179
Grade 12	142
Subtotal	754
SPE	26
Total	780

- Based on current FY 24 enrollment projections, expect FY 24 HCS budget to reflect 710-715 student enrollment – 91.6% of FCS projection
- Using this expected enrollment, FY 24 revenue should total ~ \$7.082M

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Hapeville Charter School Board

Board Meeting Minutes

March 27, 2023

Executive Committee
 Corliss Davenport, Board Chair
 Terry Martin, Treasurer
 Lew Valero, Secretary

Community Representatives
 Joni Williams, Ph.D.
 Elicia Fletcher
 La Tonya Stocks

Parent Representatives
 Marigny Pottard
 Vacant
 Vacant

Agenda	By	Action
1. Call to Order	Secretary	No committee meetings were held this evening; meeting called to order at 5:38PM
2. Board Roll Call	Secretary	L Valero, E Fletcher, J Williams, L Stocks, M Young (Present) C Davenport, T Martin (Absent); Quorum attained.
3. Public Comments <i>* See HCS Board Policy Below</i>	Secretary	None
4. Board Minutes	Motion to Approve	Minutes of the Feb 27, 2023 HCS Committee Meeting Minutes Minutes of the Feb 27, 2023 HCS Board Meeting Minutes; Motion made by J Williams, 2 nd by E Fletcher. No discussion; Motion passed.
5. Principal's Report	Mr. Fowler, HCCA	<ul style="list-style-type: none"> • Principal Fowler addressed gains made in academic areas (First Look) in Algebra, Biology, History, American Lit & Composition, and Overall Content Mastery. On track to exceed prior year achievements. • End of Course Interventions – focus on priority groups, extended day learning sessions, and assessments at the end of each cycle. • Fall to Winter "Write Score" performance comparisons show great increases ranging from 15% to 20%. • Ms. Kamaya Ousley selected as the new AVID coordinator. AVID (<u><i>Advancement Via Individual Determination</i></u>) is a College Readiness System transforming leadership, instruction, & culture to focus on the academic and social skills needed in higher education and beyond. • Highlighted the achievements of one of our 11th graders – Christopher "CJ" Almond, who was recently honored by the GA Minority Business organization for his achievements as a race car driver. More information on chrisalmondtracing.com. • Class of 23 Baccalaureate, Sun May 7th, Word of Faith Love Ctr, starting at 4:00pm. Graduation Ceremony, Fri May 19th, Gateway Center Arena, starting at 6:00pm (Principals report attached).
6. Financial Update	ED	<p>HCS Financial Summary as of end February 2023 - 67.7% of year elapsed</p> <ul style="list-style-type: none"> • Income: cash flow increased: 67.7% of income actual to budget • Expenses: expenses total 73% of actual to budget (see notes on detail slides by category; document attached) • Adjustment: April '23 Board meeting as a result from July '22 MS payment (details in April meeting) <p>FY '24 Budget Prep Progress</p> <ul style="list-style-type: none"> • FY 24 Budget not yet received from FCS (FCS experiencing delays) • FY 24 Budget Development and Planning is ongoing; will continue meetings with HCS ED and Principal (April and May). Budget hearing #1 and #2 – June 2023
7. Board Committees	Secretary/ED	No committee meetings held this evening. However, discussions requested from Ms. Stocks for potential partnership with Republic Airway/LIFT Academy
8. Board Goals	ED 1. Goal #2 – Curriculum 2. Goal #3 – College and Career Readiness	<ul style="list-style-type: none"> • Curriculum – CCRPI Portal now open on GaDOE Site; will ensure site is updated w/current student demographic/academic data. • College & Career Readiness – Dual Enrollment Growth exponential over last SY; seeking to increase to 35% of Jr/Sr students in SY 23-24
9. ED Update(s)	ED 1. FCSS/FY 23-24 Budget 2. GA Legislature Bills 3. Save the date: a) HCS Board Meeting – 4/24/23 b) HCS Board Working Session – 5/13/23	<ul style="list-style-type: none"> • FCS experiencing unexpected developments in budget completion; losing ground related to state funding distribution(s). Likely related to enrollment reductions throughout the District. • Charter Schools Facilities Bill (authorizing increases) and Bill 318 (expanded LEA Requirements) in final approval stages. All looking good. • Next Board meeting is scheduled for April 24, and the scheduled final working session of the School Year is set for Saturday May 13th (open for discussion/rescheduling, as that is Mother's day weekend). Suggested week before or the week after (5/6 or 5/20). Email sent to board members for date selection.
10. Board Meeting Adjourned	Secretary	Meeting adjourned 6:30pm

Hapeville Charter Career Academy (HCCA) is accredited by Cognia (*formerly AdvancED*). HCCA receives funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. Hapeville Charter Career Academy has been approved to participate in the Provision 2 option of the Federal School Breakfast Program and the National School Lunch Program. Under this program, breakfast and lunch are served to all students at no charge regardless of income. This corporation (which includes HCCA) is an equal opportunity provider. HCCA is a member of the Georgia Charter Schools Association.

Hapeville Charter School Board

HCS Board Meeting Minutes

February 27, 2023

Executive Committee
Corliss Davenport, Board Chair
Terry Martin, Treasurer
Lew Valero, Secretary

Community Representatives
Joni Williams, Ph.D.
Elicia Fletcher
La Tonya Stocks

Parent Representatives
Marigny Pottard
VACANT
VACANT

Agenda	By	Action
Call to order	CEO	Meeting called to order at 6:29 pm
Board Roll Call	Secretary	Lew Valero, La Tonya Stocks, Elicia Fletcher, Marigny Potter, Terry Martin, Corliss Davenport. We have a Quorum.
Board Minutes	CEO	Request approval of Jan 30 2023 Board Minutes. Motion to approve By Lew Valero, Second By LaTonya Stocks. Approved 83%, 17% abstained. Request approval of Jan 30 2023 Committee Minutes. Motion to approve By Terry Martin, Second By Marginy Potter, Approved 83%, 17% abstained.
Public Comments	CEO	Mr. Clifford Cooks and Ms. C. Woods presented a proposal for a Virtual 6th thru 8th grade Middle school. Mr. Corey Jackson Sr. requested we reconsider the Valedictorian policy for his son Cory Jackson Jr. who has the grades/GPA but not the attendance record to qualify.
Principal's Report	Mr. Fowler - HCCA State of the School Address (SOSA)	Academic Performance, what is new, introduction of three new courses Journalism, Public Speaking and Dramatic Writing. Honors and AP enrollment has increased for 22/23 SY by a total of 99 students. Students tested for TAG has increased by 48 students. Technology continues to advance. Most classrooms have computer carts and all rooms have smart boards. Three Teachers were honored as, Leader of the Year, Ebony Ross, Professional of the Year, Trina French and Teacher of the Year, Felicia Dennard. Motion to approve SOSA by Marigny Pottard, second by Elicia Fowler and approved 100%. See attached report.
Financial Report	CFO	We are half way thru this SY and on track for Budget Development for SY 23-24 . We have a \$341K positive cash flow. When incorporating the mortgage and fixed asset items (vs only revenue / operating expenses), we have a negative cashflow of \$130K. Occupancy cost are higher than expected and revenue is a bit lower. We may need another budget adjustment to bring finances back into balance. See attached report.
Board Committee Reports	Academic Finance Governance Awareness & Development	We are moving forward with Tech advances in all class rooms. We are in good shape with the current budget, \$341K positive cash flow. Discussed HB 318, a crucial charter school bill championed by GCSA and key state lawmakers. This legislation is geared towards greater transparency, revenue distribution, and accountability from LEA's to Charter Schools. This bill is out of committee but has not cleared yet. Applauded Teacher awards and plans for August back to school plans. Request approval of "Why Hapeville" marketing video.
Board Goals	ED/CEO Update Vendor/ Performance	A list of Vendors showing cost and performance was presented. The SLA vendor may be replaced next school year due to cost and performance. Other vendors are performing as planned. See attached report.
ED Update(s)	School/Community Events Approval to Complete "Why Hapeville" Mrktg Video Save the date - HCS Board Meeting - 3/27/23	Free Dental and Vision services was available to all students. Over three hundred students have (or will) received free glasses under this program. Spring Break scheduled for 1st week of April. Motion to approve "Why Hapeville" Video By La Tonya Stocks, Second By Terry Martin, Approved 100% Next HCS Board Meeting March 27, 2023 6:30pm (HCS Committee meetings begin at 5:30)
Motion to Adjourn	CEO	Adjourned at 8:03.

Hapeville Charter School Board

Board Meeting Minutes (Zoom Meeting)

January 30, 2023 Starting at 6:30 pm

Zoom Meeting link to attend the meeting:

<https://us06web.zoom.us/j/85370722047?pwd=RUZ5d1RncUo1L1kyYlpxUGRpajFtUT09>

Meeting ID: 853 7072 2047 // // Passcode: Em3qbT

One tap mobile: +13126266799,,85370722047#,,,,*986441#

Executive Committee

Corliss Davenport, CFO

Terry Martin, CFO

Lew Valero, Secretary

Community Representatives

Joni Williams, Ph.D.

Elicia Fletcher

La Tonya Stocks

Parent Representatives

OPEN

Marigny Pottard

OPEN

Agenda	By	ACTION
Call to order	Secretary	6:28 pm
Board Roll Call	Secretary	Present: Lew Valero, La Tonya Stocks, Elicia Fletcher, Joni Williams, Marigny Potter, We have a Quorum.
Public Comments	Secretary	None Requested
Board Minutes	Secretary	Request approval of Nov 14, 2022 Committee minutes. Motion to approve by Joni Williams, Seconded by Elicia Fletcher. Approved, 100% Request approval of Nov 14, 2022 Board minutes, motion to approve by Lew Valero, second by Joni Williams. Approved 100%.
Principals Report	Mr. Fowler HCCA	Mr. Fowler opened with our school Mission Statement. He then described the Professional Learning Vocabulary program that is presented for the first fifteen minutes of each class daily. Students complete the Vocabulary Word Map, the content terms should be connect to the weeks lesson. This program has shown student improvement in all areas when comparing fall to winter grades. See Principal's Report attached
Financial Report	ED ** Update to 1/30/2023 Board Meeting Minutes**	We have reached the 50% mark in the school year and we have received 51% of expected revenue. Cash flow is positive. We expect the increase in revenue to continue the rest of the SY due to FCSS reviewing our student count. Student participation in the lunch program has fallen a bit as compared to last SY, which affects our refund/reimbursements. We may try to return to Chef Advantage. Budget planning for next school year starts in February. See attached Financial report. ** Vote to accept budget mid year amendment was conducted by email with all board members on Tuesday January 31, Email and votes responses have been added to this report for record. Motion Passed. See attached document.
Committee Meeting Comments/Updates	Awareness & Development Academic	Awareness and Development and Academics were dispatched to Virtual rooms at 5:35pm. A/D discussed the Why Hapeville Video they have been working on. They hope to compress about six hours of film into a two and one half minute video. The video will be used to attract future students, fund raising and community relations. They are working on options for a film maker and a budget. Academics discussed the Advance Via Individual Determination (AVID) program. This program is designed to prepare middle of the road students to use the programs and aids set up to guide them through their high school career and prepare them for advanced classes. This program has shown success and the Academic Committee will request the Board to approve this program for the 23-24 School Year. The Academics Committee request approval for a budget and startup of the AVID program. Motion to approve by Joni Williams, second by La Tonya Stocks. Approved by the Board 100%. A request from a group that would like HCS to be involved in a virtual school was discussed. This would be a heavy endeavor as we head into our charter renewal and it is not likely that FCS would approve an amendment to our charter. The group will present their proposal in the February HCS board meeting.
Board Goal Update and ED Report	ED	ED presented updates and notes to HCS SY 22-23 Board Goals #5 and # 8 (Culture and Climate, and Facilities). See attached report from ED.
ED Update	ED	Request motion to approve accepting the SY 21-22 AUP. Motion to approve by Joni Williams, second by La Tonya Stocks. Motion approved 100%. Fingerprinting and background checks for Board are completed Vision and Dental screening for students completed. See ED December report attached. The Website has been updated to remove HCMS. Documents for HCMS have been Archived. Training session #2 for the Board is set for Feb 25, 9:00 to 1:00.
Board Adjourned	Secretary	Meeting adjourned at 7:28PM

from: Mike Ramos <mramos@hapevillecharter.org>
to: Corliss Davenport <cdavenport@hapevillecharter.org>,
Terry Martin <tmartin@hapevillecharter.org>,
Lew Valero <lvalero@hapevillecharter.org>,
Joni Williams <williamsj@hapevillecharter.org>,
Elicia Fletcher <efletcher@hapevillecharter.org>,
Marigny Pottard <mpottard@hapevillecharter.org>,
La Tonya Stocks <lstocks@hapevillecharter.org>
date: Jan 31, 2023, 5:26 PM
subject: HCS Financial Summary and Budget Amendment - January '23
mailed-by: hapevillecharter.org

Good evening board members,

I hope this finds you well. I need a moment of your time this evening - last night I should have requested a motion to approve the mid-year budget amendment as presented in the financial report. I have attached the financial report once again for your review.

As a matter of rule, we will record that the motion as presented by Terry Martin; someone will then second the motion. Once moved, seconded, and a request for further discussion is entertained (and any/all responses satisfactory), a request for a formal vote by email response will be sent.

Once all responses have been received, I can add the email trail and responses to the minutes as an amendment to the Jan 30 2023 meeting minutes, and we can then officially have the vote on record. Thank you for your understanding.

Best regards,
Mike



Mike Ramos

Executive Director
Hapeville Charter School
mramos@hapevillecharter.org
www.hapevillecharter.org
404.767.7745

Email Responses/Votes

Elicia Fletcher

Tue, Jan 31, 5:33
PM (19 hours ago)

to me, Corliss, Terry, Lew, Joni, Marigny, La

I second.

H. Lew Valero

Tue, Jan 31, 5:33
PM (19 hours ago)

to me, Corliss, Elicia, Joni, La, Lew, Marigny, Terry

I vote yes.

Terry Martin

Tue, Jan 31, 5:45
PM (18 hours ago)

to Elicia, Corliss, Terry, Lew, Joni, Marigny, La, me

I vote yes
Sent from my iPhone

Elicia Fletcher

Jan 31, 2023, 5:47
PM (18 hours ago)

to Lew, me, Corliss, Joni, La, Lew, Marigny, Terry

I vote yes.

Williams, Joni

Tue, Jan 31, 5:49
PM (18 hours ago)

to Elicia, me, Corliss, Terry, Lew, Joni, Marigny, La

My vote is Yes

Sent from my iPhone

La Tonya Stocks

Tue, Jan 31, 7:20
PM (17 hours ago)

to Joni, Elicia, Corliss, Terry, Lew, Joni, Marigny, La, me

I vote Yes

Ms. L. Stocks

Corliss Davenport

Jan 31, 2023, 9:26
PM (15 hours ago)

to Elicia, me, Corliss, Terry, Lew, Joni, Marigny, La

Corliss is Yay 

Thanks,
Corliss
Corliss Davenport, Ed.S.
Pronouns: she| her| hers

from: Mike Ramos <mramos@hapevillecharter.org>
to: Corliss Davenport <cdavenport@hapevillecharter.org>,
Terry Martin <tmartin@hapevillecharter.org>,
Lew Valero <lvalero@hapevillecharter.org>,
Joni Williams <williamsj@hapevillecharter.org>,
Elicia Fletcher <efletcher@hapevillecharter.org>,
Marigny Pottard <mpottard@hapevillecharter.org>,
La Tonya Stocks <lstocks@hapevillecharter.org>
date: Feb 1, 2023, 12:54 PM
subject: RE: HCS Financial Summary and Budget Amendment - January '23
mailed-by: hapevillecharter.org

Good afternoon board members,

Here is a summary of the request for vote (SY 2022-2023 Budget Amendment; email sent January 31, 2023, 5:26PM).

FOR THE RECORD:

- Motion to approve the budget amendment as presented: Terry Martin.
- Seconded by: Elicia Fletcher.

- Discussion (notes): No discussions or comments

- Recording of votes (Yes, No, Abstain)
 - o Corliss Davenport = Yes
 - o Terry Martin = Yes
 - o Lew Valero = Yes
 - o Joni Williams = Yes
 - o Elicia Fletcher (Garth) = Yes
 - o La Tonya Stocks = Yes
 - o Marigny Pottard (Young) = Yes

- Motion passed.

This document and record will be attached to the Monday January 30, 2023 meeting minutes.

Thanks again for your continued support.

Best regards,
Mike



Mike Ramos

Executive Director
Hapeville Charter School
mramos@hapevillecharter.org
www.hapevillecharter.org
404.767.7745

Hapeville Charter School Board
Board Meeting Minutes (Zoom Meeting)
November 14,2022 Starting at 5:30 pm

Executive Committee
Corliss Davenport, CFO
Terry Martin, CFO
Levalero, Secretary

Community Representatives
Joni Williams, Ph.D.
Elicia Fletcher
LaTonya Stocks

Parent Representatives
OPEN
Marigny Pottard
OPEN

Agenda	By	ACTION
Call to Order	CEO	Call to order at 5:36 pm, members dispersed to committees, returned to Board meeting at 6:26pm
Board Roll Call	Secretary	Corliss Davenport, Terry Martin, Lew Valero, Elicia Fletcher, Joni Williams, Marigny Pottard, we have a quorum in attendance. (Ms. Andrea Cooper-Gatewood from FCSS attended the meeting.
Public Comments	CEO	None Requested
Board Minutes	CEO	Request approval of October 24, 2022 Board meeting minutes. Motion to approve October 24, 2022 minutes by Terry Martin, second by Lew Valero, approved 100%.
Principal's Report	Mr. Fowler	The school Mission Statement was read. Mr. Fowler talked about the Fall Write Scores for the 9th and 11th grades improving but still needs some work. Photos of our Hornet of the Month and a field trip to the University of Alabama were shown. Photos of a Teachers Professional Learning Day were shown and the school Trunk or Treat program was well attended. See Principal's report attached.
Financial Report	CFO	This is a fourteen day report due to holiday schedule. Income is shown a little below budget and expenses are shown about where expected. This should even out as final enrollment numbers are adjusted from Fulton county. A Budget adjustment is planned for January 2023. There have been some talks with an outside organization that helps Charter Schools get funding. No decisions have been made on this subject. A review of our financial policies is planned in January 2023. See Finance report attached.
Board Committees	CEO	<p>Academic: A parent engagement meeting is planned to help parents and teachers meet. A food drive is in the works for student activity. We are talking with Atlanta Tech about waiving application fees for students. The committee requested approval of a non-voting seat for students on all committees. This would provide the student's personal experience to the Board members and enhance the student's resume. Joni Williams made a motion to approve this plan seconded by Terry Martin and approved 100%.</p> <p>Finance: We are waiting on formal approval from Fulton county on our enrollment. See Finance report.</p> <p>Governance: Governance meeting combined with finance.</p> <p>Awareness/Development: Awareness/development still waiting on practice field cost estimates. Contractors are overbooked at this time.</p>
Board Goals	ED/CEO	<p># 3 -Coll. Readiness Dual enrollment up; 20 students in Certificate programs, 10 in Diploma programs, and 48 in Associates program (with an additional 13 starting in Spring 2023).</p> <p># 4 -Facilities Sign change completed on Bldg B to reflect "Hapeville Charter Career Academy"</p> <p># 6- Financial Fundraising plan sent to board members; provide input and recommendations, implementation timeline, etc.</p>
ED Update(s)	ED Update	<p>Resolution w/FCSS Meeting with Dr. Looney, Dr. Moore, and Mr. Dereef (Terry, Lew and Mike attended), funding issue resolved; will get funding for seat day count (703).</p> <p>GADOE Annual Report Motion to approve Annual Report by Joni Williams, second by Terry Martin approved 100%</p> <p>Strategic Plan/Goals "Meet and Greet" scheduled for families on Nov 16th. Also, "National Parent Engagement Month" event is planned for Wed. Nov 30, 5pm-7pm (on campus)</p> <p>School Community Events Dec 7th-8th – Free vision screenings for the community; Dec 5th-9th – Biology and US History Assessments; Dec 12th-16th – American Literature Assessments; Dec 13th-16th – 1st Semester Exams.</p> <p>Monthly Board Meetings Motion to approve continued Virtual Board meetings through June 2023 by Marginy Potter, second by Joni Williams and approved 100%</p> <p>Website update HCMS Link will be established, but inclusion of HCMS as a separate/distinct page will be removed Dec 31, 2022.</p> <p>Save the Date for Board Training #2 Board training session #2 will be held on February 25, 2023 starting at 9:00am</p>
Meeting Adjourned	CEO	Meeting adjourned at 7:28pm

Hapeville Charter School Board
Board Meeting Minutes (Zoom Meeting)
October 24,2022 Starting at 5:30 pm

Executive Committee
Corliss Davenport, CFO
Terry Martin, CFO
Lew Valero, Secretary

Community Representatives
Joni Williams, Ph.D.
Elicia Fletcher
LaTonya Stocks

Parent Representatives
OPEN
Marigny Pottard
OPEN

AGENDA	BY	ACTION
Call To Order	CEO	Meeting called to order at 5:38 pm
Board Roll Call	Secretary	Corliss Davenport, Terry Martin, Lew Valero, Elicia Fletcher, LaTonya Stocks, Marigny Pottard, we have a quorum in attendance. Committee meeting were tabled to the November 14, 2022 meeting.
Public Comments	CEO	None Requested
Board Minutes	CEO	Request approval of September 26, 2022 Board meeting minutes. Motion to approve September 26, 2022 minutes by Lew Valero, second by Terry Martin, approved 100%.
Committee Minutes	CEO	Request motion to approve September 26, 2022 Committee meeting minutes. Motion to approve by Lew Valero, second by Terry Martin and approved 100%.
Principal's Report	Mr. Fowler	Mr. Fowler presented a series of charts comparing HCCA to the four local schools used in our charter renewal. HCCA surpassed the four schools in content mastery points for all subjects except algebra. We are studying the West Lake School which is not on the charts presented but they have one of the best performances for algebra in Fulton county. Dual enrollment is increasing for 2023. We have 19 students in the class of 2024 that would need 50 additional credits to graduate with an associates degree. The cost for the additional credits is estimated to be \$140k. Mr. Fowler requested the Board to consider setting up a fund to sponsor these students. Ms. Martin requested a plan, with a timeline, for structuring this request.
Financial Update	CFO	We are coordinating with Fulton County to adjust our funding to accurately reflect our seat day count for the school year 2022-23. The estimated deficiency in funding totals more than \$300k. The audit is complete and there were no findings identified. The Finance Committee is considering some secure investments for after our enrolment issues are resolved. The goal is to increase our reserves. See Financial Report attached.
Board Committees	Academic Finance Governance Awareness	All Committee meetings were tabled to the November 14, 2022 meeting.
Board Goals	CEO	The Board Goals were attached to the Agenda for review. No edits required. The Goals have been accepted for the School Year 2022/2023.
Board Score Card	CEO	The score card is a check off list of activities by Board members and designed for members to plan and track their activity for the year. There were some request to remove items 3 and 4 which refer to fund raising specific amounts. These items might be moved to Awareness. The ED suggested members mark up the Report card as written and return it to the office. He will then make any changes requested.
Old Business	ED	The whole Board Training is now set to start on November 5th at 9:00am. The next scheduled HCCA Board meeting is November 14 at 5:30pm.
New Business	ED	The letter of acceptance was approved by an email voted on due to time constraints. It was approved 100% and a copy of the votes is attached.
Board Meeting Adjourned	CEO	Meeting adjourned at 7:08 pm.

Hapeville Charter School Board
Board Meeting Minutes (Zoom Meeting)
September 26,2022 Starting at 5:30 pm

Page 1

Executive Committee
Corliss Davenport, CEO
Terry Martin, CFO
Lew Valero, Secretary

Community Representatives
Joni Williams, Ph.D.
Elicia Fletcher
LaTonya Stocks

Parent Representatives
Vacant
Marigny Pottard
Vacant

Agenda	By	ACTION
Call To Order	CFO	Call to order at 5:32pm
Board Roll Call	Secretary	Terry Martin, Lew Valero, Joni Williams, Elica Fletcher, LaTonya Stocks, Marigny Pottard were present; we have a quorum. Members dispatched to committee rooms. Returned to HCCA meeting at 6:30.
Public Comments	CFO	No Request.
Board Minutes	CFO	Motion to approve minutes of the Aug 29, 2022 Board meeting by Joni Williams, Second by Mariginy Potter. Approved 100%. Motion to approve minutes of the Aug 29, 2022 Committees meeting by Lew Valero, Second by Elicia Fletcher. Approved 100%.
Principal's Report	Ms. A Green Ms. L Gladden	The report started with a display of our mission statement, a most important tool. Algebra 9th grade charts show students are still suffering from COVID years but they are improving with hard work and in class teaching. ALEKS is a tool that works with the student according to the students needs and seems to be working well. Professional Learning Days focus on Literacy. Student Government Association has elected officers for SY 2022-2023. See
Financial Update	CFO	We may require a budget adjustment in the near future. Fulton County School questions our enrollment numbers and this affects our funding. Our income (SY to date) is 1,009,961 with expenses of 1,097,606. The difference in our enrollment numbers result in approximately 330,000 per school year. We are working to resolve this issue. The audit is in the early stages but to date there has been no findings. Report attached
Board Committees	Academic	Academic: Working on ways to make Goals deliverable. This is, visit the campus month, the Board is invited to come out and visit our class rooms. There was discussion on ways to transform our vacant lot into a footballpractice field and acquiring funds. We are requesting the ED to research the cost of a rendering of the project so we will have some thing we can talk about with prospective donors.
	Finance	Finance; See Financial Update above. Also: discussion for plans to keep 9th grade enrollment up for next SY.
	Governance	Governance; Meeting was combined with Finance. Time to think about reviewing by-laws to reflect closing of Middle School.
	Awareness and Development	Awareness/Development; A program to be named "Put Something Down" is in discussion. The "Down" is related to football terms 1st down, 2nd down etc. Student would have input on a project and put something down say \$10 to \$15 in the first down. As the project progresses there would be a 2nd,3rd and 4th down to get students and others excited about participating in the project and understand how and why we have to raise funds to make things happen.
Board Goals SY 22-23	CFO/ED	Topic tabled to October Board Meeting. Goals were attached to the agenda for review.
Board Scorecard	CFO/ED	Topic tabled to October Board meeting. Scorecard attached to the agenda for review.
Old Business	ED 1- Fin Governance Training 2-Whole Board Training 3- Board Member Report Card	Finance Training for new members set for 10/22/2022 Noon to 2:00 WBT set for all Board members 10/22/2022 9:00am to Noon Board Report Card tabled to October Board meeting. Report Card attached to Agenda for review.
New Business	ED Letter of Assurance (FCSS)	Letter of Assurance has not arrived from Fulton County yet. ED will forward them to Board as soon as it is received from FCSS.
Board Meeting Adjourned	CFO	Meeting adjourned at 7:48 pm.

Hapeville Charter School Board

Board and Committee Meeting Minutes (Zoom Meeting)

August 29, 2022 starting at 5:30 PM

Zoom Meeting link to attend the meeting:

<https://us06web.zoom.us/j/85656539884?pwd=T0orekh6YklineHINcnllZVVvN290Zz09>

Meeting ID: 856 5653 9884 / / / Passcode: hy92qq

One tap mobile +13017158592,,85656539884#,,,*,371751#

Executive Committee
Corliss Davenport, Board Chair
Terry Martin, Treasurer
Lew Valero, Secretary

Community Representatives
Joni Williams, Ph.D.
Elicia Fletcher
La Tonya Stocks

Parent Representatives
Marigny Pottard
OPEN
OPEN

Agenda	By	Action
1. Call to Order	CEO	Call to order at 5:30pm
2. Board Roll Call	Secretary	Corliss Davenport, Terry Martin, Lew Valero, Joni Williams, Elicia Fletcher, LaTonya Stocks, Marigny Pottard, we have a quorum in attendance. Members assigned to committee rooms. Returned to HCSB meeting at 6:22pm.
3. Public Comments	CEO	None Requested. Introduced seven guest in attendance.
4. Board Minutes	Motion to Approve	Request approval of July 25, 2022 Board meeting minutes. Motion to approve July 25, 2022 minutes by Terry Martin, second by Elicia Fletcher, approved by zoom vote 100%.
5. Principal's Report	Mr. Fowler, HCCA	Mission Statement for FY 2022/2023 was read. This statement was developed by HCS students. The Big Rocks in the way of learning and development are Literacy, Attendance, Engagement and Differentiation. To develop around the Big Rocks, class blocks have been changed from six 120 minute classes a day and one planning block every other day to eight 90 minuet classes and one planning block every day. This allows teachers more planning time and students may accrue 32 credits rather than 24 credits. World History has developed a joint program with a school in France to study WW1's war in the trenches. See Principals Report attached.
6. Financial Update	CFO	The July Financial Summary and proposed working budget was presented for approval. The July revenue was not adjusted to match enrollment. We are on the timeline set for 2023. The working budget is based on 704 students. This will be adjusted when the six day count is confirmed. The audit is underway and should be ready for the 9/30/2022 deadline. A motion was made by Joni Williams to approve the working budget, seconded by Lew Valero and approved by a zoom vote 100%. See Financial Report attached.
7. Board Committees	CEO	Academic: Reviewed action items. Eighth Grade building needs a new name. May be something a sponsor would be interested in. Working on short films to show off the Why Hapeville program. Need to set updates to visit campus for Board report card. Finance: Discussed July Finances and proposed working budget. Working budget is ready for Board approval. Audit is underway. Governance: No Governance items, member moved to Finance. Awareness/Development: Fund raising for Capital improvements and Alumni support was discussed. Small donations from students such as \$1.00 on eleven different days might be a place to start. We need real numbers to discuss capital improvements.
8. Board Goals	CEO 1. Review of Goals – 22-23	Goals for FY 2023 were presented with no suggestions for change. See attached Goals
9. Board Scorecard Planning for 2022-2023	CEO / ED	Tabled to September 26th meeting.
10. Old Business	ED 1. Fin Governance Training 2. Board Scorecard	Messaged A. Mueller (GADOE); Dates not yet received, but training will occur in Sept. Review – advise of desired/needed changes / edits / additions.
11. New Business	ED 1. Whole Board Training	Scheduled for Saturday October 22, 2022. Save the date -mandatory training!
12. Board Meeting Adjourned	CEO	Meeting Adjourned at 7:51pm.

Hapeville Charter Career Academy (HCCA) is accredited by Cognia (*formerly AdvancED*). HCCA receives funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. Hapeville Charter Career Academy has been approved to participate in the Provision 2 option of the Federal School Breakfast Program and the National School Lunch Program. Under this program, breakfast and lunch are served to all students at no charge regardless of income. This corporation (which includes HCCA) is an equal opportunity provider. HCCA is a member of the Georgia Charter Schools Association.

Hapeville Charter School Board
Board Meeting Minutes (Zoom Meeting)

July 25,2022 Starting at 5:30 pm

Page 1 of 1

Executive Committee

Corliss Davenport, CEO
 Terry Martin, CFO
 Lew Valero, Secretary (Interim)

Community Representatives

Joni Williams, Ph.D.
 Elicia Fletcher
 LaTonya Stocks

Parent Representatives

Marigny Pottard
 Bernard Ellis
 OPEN

Agenda Item	By	Action
Call To Order	CEO	Call to order at 5:33pm
Board Roll Call	Secretary	Corliss Davenport, Terry Martin, Lew Valero, Elica Fletcher, La Tonya Stocks, Marginy Pottard (Present); Joni Williams, Bernard Ellis (Absent). Quorum achieved.
Public Comment	No request	None
Approval of Board and Committee Minutes	CEO	Motion to approve May 15, 2022 Board minutes, Motion by Terry Martin; Second by Lew Valero. Approved 100% Motion to approve Board Annual meeting of 6/17/2021 Motion by Lew Valero; Second by Elicia Fletcher, Approved 100%. Motion to approve Annual GMCSFB, Corp. Meeting, June 9, 2022 Motion by Terry Martin, Second by Lew Valero. Approved 100%.
Principals' Reports	Ms. Green	Welcome to the eleven new staff/teacher group that joined HCCA for SY 2022-2023; some who transferred from our middle school and some are new. This year we will be partners with the Upward Bound Program. U. B. provides support for students in their preparation for College entrance. We provide space for this program; no financial commitment from HCS needed or required. Staff leaders attended a three day Leadership Retreat at Foxhall Resort in preparation for the new school year. See Principal's Report attached.
Financial Report	CFO	We have reached the end of our 21/22 year planning timeline. Our Cash flow is good, and and staff is working hard to reach the 703 student goal. The County has increase our funding by 16% per student which is good. We will present our 22/23 budget for approval at the August 29th Board meeting when we have the six day student count. See attached Financial report.
Board Goals Strategic Plan	CEO / ED	We are working to align our goals with our Strategic Plan to allow for better tracking of progress. Financial Viability has been added to the Strategic Plan and will be described under Goals. Safety is a big issue and a written plan to increase student and staff safety is part of our goals. The report should be ready for approval at the Aug 29th board meeting.
Board Scorecard Planning for 2022/2023	CEO / ED	The Board Scorecard is designed to advise members of training to complete, attendance, and participation at meetings, marketing and fund raising activity. The card will also allow for grading members, and some staff and will be activated for school year 22/23.
Old Business	ED	Ga. DOE's notice of renewal is due in August (signed copy by HCS and FCSS board chair's already submitted - 7/20/22). County support for Charters may improve due to staff DOE meetings, phone calls/contact by Charter School ED's, and reports.
New Business	ED	Reminder to new Board members that six hours of Governance training is required, Times, dates and locations for all 22/23 meetings have been set and shown on Board Scorecards. As requested a list of all contracts/vendors is available for Board members evaluation.
Board & Committee Meetings	CEO	All Board Meetings are scheduled for the last Monday in each month except for Nov 2022 and May 2023. The November meeting will be 11/14/22, and the May meeting will be 5/15/23. There are no scheduled Board or Committee meetings in December.
Meeting Adjourned	CEO	The meeting was adjourned at 6:43 pm.